Table of Contents

Start-Up: Starting up the Audio Visual System 2
Connect & Display: Displaying from your Device 3
Play Video: Displaying/Controlling the Blu-Ray Player 7
Lighting: Adjusting Room Lighting Settings 11
Audio: Adjusting Audio and Microphone Volume 13
Camera: Displaying/Controlling the Ceiling Camera 17

For assistance, use the Help Phone to call extension 16601

Starting up the Audio Visual System

Press on the USC Seal to power on the projectors, sound, and control systems
Displaying from Your Device

1. To begin, determine what output connector is available on your device.

2. This room has two (2) VGA with headphone audio inputs and two (2) HDMI inputs available. Using the provided cable bundle, connect your laptop to the appropriate input.

   **NOTE:** HDMI 1 is the preferred connection point. Also, for users with MiniDisplayPort/Thunderbolt connectors, you must provide your own adapter to convert to one of the provided inputs.

3. Next, on the control touch panel, select source that you would like to use.

Presentation Mode

What source do you want to send to a screen?

- **Laptop Inputs**
  These media inputs are located on the surface of the podium.

- **BluRay Player**
  This media player is region free and can play DVD’s.

- **AirPlay**
  AirPlay allows wireless screen sharing for Apple devices.

Press the button that corresponds to the media source you wish to see on the screen.
4. Press the button for the source you would like to use (Laptop, Blu-ray, Airplay, Camera)

5. To send an image to a projector select the input you are currently using. (HDMI OR VGA)
Displaying/Controlling the Blu-ray Player

1. Press the “Eject” button on the Blu-ray player. This will turn the unit on if it was off, but in both cases, the disc tray will open. Place your media in the tray and press the “Eject” button again to close it.

2. Next, on the touch panel, select the projector on which you would like to show the Blu-ray Player.

3. As you look at the touch panel, “Left Projector” refers to the screen on your left, and “Right Projector” refers to the screen on your right.

4. Press the Blu-ray button.

The Blu-ray screen should now be visible on the selected projector.
5. You can control the Blu-ray player using the buttons on the touch panel and directional keypad.

6. If you want to send the Blu-ray player to all projectors, press the “Send to all displays” button.
   (this action may take a few moments)

7. To adjust volume for your media, press the volume up or volume down buttons
Adjusting Room Lighting Settings

1. To adjust lighting, select “Mic and Light Controls on the top right portion of the screen. The Lighting Controls page should now be visible on the touch panel.

2. Choose the lighting setting that is most appropriate for your session.

3. There are 5 presets that you can choose from.
Adjusting Audio and Microphone Volume

1. On the control touch panel, press the “Mic and Light Controls” button. The Mic and Light Controls page should now be visible on the touch panel.

2. The following settings will allow you to adjust microphone and audio volume levels.

The lighting presets correspond to the wall switches located around the room. The volume up/down/mute buttons control the respective microphones.
3. There are 2 wireless mics located in the cabinet drawer — 1 handheld mic and 1 lapel mic. You can only use one mic at the same time since they both share the same receiver. The microphones are located in the cable bundle drawer inside the main podium.

4. Use the appropriate up and down volume controls for the wireless microphone, the Lectern Mic, and the Program audio — Mac Mini, Laptop, Blu-ray, etc.

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The lighting presets correspond to the wall switches located around the room. The volume up/down/mute buttons control the respective microphones.
Displaying/Controlling the Ceiling Camera

An HD Camera has been installed in this lecture hall for use when the Distance Education Network brings in their recording device. However, it is a selectable (non-recording) source that can zoom in on any area of the room to magnify that area and project it onto the screen. This is particularly useful when performing a demonstration or writing on the provided blackboards.

1. On the touch panel, select the “Camera” button located on the top center right of the screen.

2. The camera control page should now be visible. Use the Pan / Tilt / Zoom / Focus controls to fine tune the camera image. You can also use pre-programmed presets that are focused on different portions of the front elite screens.