

**THTR 474 Intro to Standup Comedy**

Fall 2023—Fridays (63088)—2 to 3:50pm

Location: MCC 109

Units: 2

**Instructor: Judith Shelton (Jude)**

**Office:** TBD or Virtual: <https://usc.zoom.us/my/judes.office>

**Office Hours by appointment:** Tuesday, Thursday, Friday

**Contact Info:** You may contact me Tues. – Fri., 9am-5pm

Email preferred – [judiths@usc.edu](mailto:judiths@usc.edu)

I return emails on Tuesday – Friday, 9am-5pm

On class days, in an emergency only, text 626.390.3678

**Course Description**

This course will offer a specific look at the art of Standup Comedy and serve as a laboratory for creating original standup material: jokes, bits, chunks, sets, while discovering your truth and your voice. Students will practice bringing themselves to the stage with complete abandon and unashamed commitment to their own, unique sense of humor. We will explore the “rules” that facilitate a healthy standup dynamic and delight in the human connection through comedy. Students will draw on anything and everything to prepare and perform a three-and-a-half-minute-set in front of a live audience.

**Learning Objectives**

By the end of this course, students will be able to:

- Implement the comic’s tools: notebook, mic, stand, “the light”, and recording device
- List the elements of a joke and numerous joke styles
- Execute the stages of standup: write, “get up”, record, evaluate, re-write, get back up
- Identify style, structure, point of view, and persona in the work we admire
- Demonstrate their own point of view and comedy persona (or character)
- Use improvisation, crowd work, and editing as needed
- Differentiate audience feedback (including heckling) using sight and sound
- Demonstrate being an active listener, offering “pitches” and audience feedback
- Participate in constant, constructive evaluation of their own work
- Create a three-and-a-half-minute standup act

**Recommended Reading**

*I Can’t Make This Up: Life Lessons* by Kevin Hart (Audiobook encouraged)

*Born Standing Up: A Comic’s Life* by Steve Martin (Audiobook encouraged)

*The History of Stand-Up* by Wayne Federman

*The Comedians: Drunks, Thieves, Scoundrels and the History of American Comedy* by Kliph Nesteroff (Audiobook available)

*Daily Rituals: How Artists Work* by Mason Currey

*Sick in the Head: Conversations About Life and Comedy* by Judd Apatow

*How to Succeed in Business Without Really Crying* by Carol Leifer

**Auditing Student Policy**

Auditing students attend class strictly as an observer and will not participate.

## **Recommended Preparation**

STAY HEALTHY: take care in high-risk situations and wash your hands.

Come to each class: on time and prepared to get on stage.

Come willing: to take risks, be honest, inquisitive, and supportive.

We do not officially take a break during class, but you may use the restroom when you need to.

## **Course Notes on Attendance**

This is a performance class, all “the good stuff” happens in class. Missing class means missing points for the in-class exercises and discussions, which will impact your grade. Also, being late or leaving early will cost you a participation point. You may make up 15 points if the need to miss class completely/arrive late/leave early arises. Use those missed classes wisely, a variety of things could come up. Fifteen points is all I offer, so make the effort to stay healthy and be present in class. If you are not in class to perform, you will need to make up those points.

## **Description of Grading Criteria and Assessment:**

***Grades are not dictated by*** the success of comedy presentations or the instructor’s subjective opinion of talent, intellect, or sense of humor.

### ***Grades are dictated by:***

Points. Each aspect of class has a point value: participation, in-class exercises and assignments, Midterm, Show, and Final. I provide options to make up 15 points total per semester. More details listed under “Make-Up Options”.

### **Participation (15% of total grade):**

- In-class active analysis of presented materials such as text and video clips
- Constructive feedback on classmates’ comedy presentations
- Willingness to experiment and apply the constructive feedback of instructor and other students to one’s own work
- If a student is late or leaves early, they will lose their participation point for that day

### **Exercises and Assignments (42% of total grade):**

- Due to the live performance aspect of standup comedy, exercises and homework assignments will be presented in class, no video submissions accepted
- If you cannot commit to being in this class, on time, please wait for another semester
- Student invests fully, striving to make a connection with the crowd and improve over time
- If a student misses an exercise or assignment, student accepts that they have missed their opportunity to perform (stage time) and will lose points which will impact their grade

### **Midterm (16% of total grade):**

- The Midterm presentation is worth 16 points, presented in class w/no paper component
- You may use PowerPoint, but it is not required
- What *is* required is showing a clip of your comic during the presentation
- If you miss the Midterm, you lose 16 points, which will greatly impact your grade
- The policy for tardiness/leaving early (pg. 4) applies to the Midterm, as well
- No phones or papers, but you may use PowerPoint or hold 3x5 or 5x7 index cards

### **Show (20% of total grade):**

- You must perform in the Show, it is worth 20 points
- Performers know that making their health a priority is part of the job
- Please use extra caution to keep yourself healthy during show week
- You may choose to do less time, but let’s talk about it before you decide
- If you do not perform in the show, you will lose 20 points

**Final (7% of total grade):**

- The Final will be submitted electronically, via Blackboard discussion board.
- The Final is a paper worth 7 points and must be at least 500 words. I will count.
- The Final must be posted by the end of the 2-hour Final period, no emailed papers.
- Tech problems happen during Finals week, please submit early. No late papers accepted.
- Not posting a paper on time will result in a loss of 7 points, which will impact your grade.

**Make-up options:**

- If you miss an in-class exercise or assignment, you may make up 15 points, total, by Friday, Dec. 1<sup>st</sup>, at 11:59pm. Blackboard submissions close at 11:59pm.
- You may make up **8 points** by doing a **non-USC** open mic or booked show.
- You may make up **6 points** by doing a **USC** open mic or booked show.
- You must send a clip of your set. (A photo + audio clip will also work)
- You must post the clip AND a paragraph (at least 5 sentences) on the experience to the entire class, and me, via the specific discussion board on Blackboard.
- Technical/posting issues will result in a loss of points, leave time to figure it out.
- You may make up **2 points** by switching sections *if there is room available that day*.
- You may make up **3 points** by watching a live standup show, or a streaming comedy special and post a paragraph (at least 7 sentences) to the Blackboard discussion board.
- Make-up points do not count toward the Show, or Final. You must do the show.

<b>Exercises and Assignments</b>	<b>Points</b>	<b>% Of Grade</b>
Week 1, in-class improvised exercise	1	1
Week 2, in-class improvised exercise (Pain)	2	2
Week 3, in-class write/get up exercise (Anger)	4	4
Week 4, 1 <sup>st</sup> assignment: Joke Styles	6	6
Week 5, 2 <sup>nd</sup> assignment: 10 Jokes	10	10
Week 6, 3 <sup>rd</sup> assignment: First Set	6	6
MIDTERM Presentation: Critical Analysis, Established Comedian	16	16
<b>Week 8, NO CLASS, FALL BREAK</b>	<b>0</b>	<b>0</b>
Week 9, in-class exercise, Crowd Work	6	6
Week 10, 4 <sup>th</sup> assignment: Second Set	6	6
Week 11, in-class exercise, Heckling	6	6
<b>Week 12, NO CLASS, NON-INSTRUCTIONAL DAY</b>	<b>0</b>	<b>0</b>
Week 13, 6 <sup>th</sup> assignment: Final Set-Draft, 1 <sup>st</sup> Show Rehearsal	10	10
<b>Week 14, NO CLASS, THANKSGIVING BREAK</b>	<b>0</b>	<b>0</b>
Week 15, 7 <sup>th</sup> assignment: Final Set-Polished, 2 <sup>nd</sup> Rehearsal + SHOW	20	20
FINAL: Paper Due: Critical Analysis, Self	7	7
<b>Total</b>	<b>100</b>	<b>100</b>

**Grading Scale:****Excellent: A (4) = 100-96; A- (3.7) = 95-90****Good: B+ (3.3) = 89-86; B (3) = 85-84; B- (2.7) = 83-80****Average: C+ (2.3) = 79-76; C (2) = 75-74; C- (1.7) = 73-70****Poor: D (.7-1.3) = 60's****Fail: F (0) = 59 and below**

### **Further Grading Notes:**

- Students joining the class late must still make up all the missed week's points.
- If your work in class is unsatisfactory, you will be warned before the deadline for dropping the course with a "W", Nov. 10<sup>th</sup>. I will discuss your work at any time.
- Auditing students attend class strictly as an observer and do not participate.

### **Assignment Submission Policy**

This is a live performance class, no video submissions of presentations or exercises.

### **Sharing of course materials outside of the learning environment**

USC policy prohibits sharing of any synchronous and asynchronous course content outside of the learning environment. SCampus Section 11.12(B)

Distribution or use of notes or recordings based on university classes or lectures without the express permission of the instructor for purposes other than individual or group study is a violation of the USC Student Conduct Code. This includes, but is not limited to, providing materials for distribution by services publishing class notes. This restriction on unauthorized use also applies to all information, which had been distributed to students or in any way had been displayed for use in relationship to the class, whether obtained in class, via email, on the Internet or via any other media. (See Section C.1 Class Notes Policy).

### **Course evaluation**

Course evaluation occurs at the end of the semester university-wide. It is an important review of students' experience in the class. You should expect to receive an email update once the system has launched to provide your feedback on this course. In addition, you are always welcome to connect with me as the instructor to offer any feedback on the course.

### **ATTENDANCE**

#### **Absences:**

Developing standup material and style depends on consistent writing (usually as homework) and "getting up" (performing in class). Each class helps you build and refine material over time. **Be advised: if you miss a class, points awarded that day for performing your standup material in class and being an active, supportive audience member will be lost.** I provide make-up options should you need to miss a class, or two. But things happen, save missing class for emergencies.

#### **Tardiness/leaving early:**

Everyone gets up each class. Names are picked "lottery" style. When you are late or leave early it is unprofessional, disruptive, and unsupportive. Committing to this class means being here from 2 to 3:50pm. **If you arrive after 2:05pm you will lose your participation point for the day.** Students arriving late are put at the end of the lottery and might not get up, depending on time. I take the late people last, in the order they arrived. Students choosing to leave early lose their participation point and risk not getting picked before they wish to leave, losing all the points for the day. I do, however, try my best to get you all up. I realize things happen and will try to make time for you, but this class is full, only 2 hours, and we have a lot to cover. Be mindful of days that have more points, like the 10 Jokes Day and the Midterm. I end class at 3:40pm to give homework. Everyone who comes to class on time and stays the duration will get up. Anyone who is late/leaving early may or may not get up, depending on time and running order. If you are not in class for the homework, please refer to this syllabus or contact another student. Please do not email me asking what the homework is. It is all here in this syllabus. Make the choice to be in class on time, to stay the whole class, and remain aware of what is required of you.

## Course Schedule: A Weekly Breakdown

Text in **bold** indicates **assignment requiring preparation**.

(This timeline is subject to change in *extreme* cases. Being in class ensures you are aware of any changes.)

	Topics/Daily Activities	Readings and Homework	Deliverable/ Due Dates
<b>Week 1</b> <b>Aug. 25</b>	Warm-up, introductions, discussion of syllabus (our contract) Introduction to the tools of our trade A guide to the writing phases: Write, “get up”, record, evaluate, rewrite, get back up In-class improvised exercise and stage time	Re-write your jokes, evaluate, and compile them to build your show set.	Ongoing – you are gathering material every week for the show at the end.
<b>Week 2</b> <b>Sept. 1</b>	Pain in Standup: Comedy as sword, shield or balm Class conversation and clips In-class improvised exercise and stage time How to write for stand up	Re-write your jokes, evaluate, and compile them to build your show set.	Ongoing – you are gathering material every week for the show.
<b>Week 3</b> <b>Sept. 8</b>	Anger in Standup: Bend it, don’t break it Class conversation and clips In-class writing exercise and stage time	<b>Homework:</b> <b>Research the joke style I assign to you</b>	<b>Due week 4</b> <b>Sept. 15, 2023</b>
<b>Week 4</b> <b>Sept. 15</b>	<b>First assignment* - Joke Styles</b> Present assigned joke style given in class 3 3 minutes, max. I will give specifics in class and on Blackboard	<b>Homework:</b> <b>Deliver 10 original jokes, in any joke style</b>	<b>Due week 5</b> <b>Sept. 22, 2023</b>
<b>Week 5</b> <b>Sept. 22</b>	<b>Second assignment* - 10 Jokes</b> Perform 10 original jokes, any style 3 minutes, max. Extra credit points for any extra jokes with their own set up and punch. (Take advantage of this!)	<b>Homework:</b> <b>Work on first set</b>	<b>Due week 6</b> <b>Sept. 29, 2023</b>
<b>Week 6</b> <b>Sept. 29</b>	<b>Third assignment* - First Set</b> Bring in 2 minutes max. of best “bits” from weeks 1-5, creating a “set” Clips and discussion on Point of View and Stage Persona; the use of rhythm, timing, wit, physicality, and recurring themes	<b>Homework:</b> <b>Receive assigned comic in class and prepare Midterm presentation</b>	<b>MIDTERM</b> <b>week 7</b> <b>Oct. 6 2023</b>
<b>Week 7</b> <b>MIDTERM</b> <b>Oct. 6</b>	<b>MIDTERM* Presentation</b> <b>Critical Analysis of Established Comic</b> No phones, papers allowed “on stage” 3x5 or 5x7 notecards or PowerPoint OK Presentation of <b>assigned</b> comedian, analyzing, and critiquing their material, influences, POV, persona, work habits, career, legacy, etc. I will give specifics in class and on Blackboard	<b>No homework!</b>  <b>Please relax and recharge! It is good for us to take breaks.</b>	

<b>Week 8</b> <b>Oct. 13</b>	<b>NO CLASS, FALL BREAK</b>	<b>Homework:</b> <i>Study examples of crowd work for discussion</i>	Discussion and exercise Week 9 Oct. 20
<b>Week 9</b> <b>Oct. 20</b>	Performance technique: Crowd Work and Improvising Survival skill #1 that leads to confidence and flexibility, on stage and in life In-class discussion, exercise, and stage time	<b>Homework:</b> <i>Prepare 2<sup>nd</sup> set</i>	<b>Due Week 10</b> <b>Oct. 27</b>
<b>Week 10</b> <b>Oct. 27</b>	<b>Fourth assignment* - Second Set</b> Present second set, 3 minutes max. May include new material Assessment of each student's POV/Persona <b>Hosts "audition" on this day*</b> <b>*Not everyone who wants to host will host</b>	<b>Homework:</b> <i>Study examples of heckling for discussion</i>	Discussion and exercise week 11 Nov. 3, 2023
<b>Week 11</b> <b>Nov. 3</b>	Performance technique: Heckling and Discernment Survival skill #2 that leads to confidence and flexibility, on stage and in life In-class discussion, exercise, and stage time	<b>Homework:</b> <i>Put together your show set for the class run through</i>	<b>Due week 13</b> <b>Nov. 17, 2023</b>
<b>Week 12</b> <b>Nov. 10</b>	<b>NO CLASS, NON-INSTRUCTIONAL DAY</b>	<b>Homework:</b> <i>Work on 3.5-minute show set for class run through MEMORIZED!</i>	<b>Due week 13</b> <b>Nov. 17, 2023</b> (Reminder: make-up work due Dec. 1 <sup>st</sup> , by 11:59 pm)
<b>Week 13</b> <b>Nov. 17</b>	<b>Fifth assignment* - Show Set</b> <b>Run show with hosts*</b> Perform a 3.5-minute final set Must choose from material presented in classes 1-12 <b>Some hosts will be "called back" on this day</b> <b>*Not everyone who wants to host will host</b>	<b>Homework:</b> <i>Rewrite your set and perform it for class run through 3.5 minutes max. MEMORIZED!</i>	<b>Due week 15</b> <b>DEC. 1, 2023</b> (Reminder: make-up work due Dec. 1 <sup>st</sup> , by 11:59 pm)
<b>Week 14</b> <b>Nov. 24</b>	<b>NO CLASS, THANKSGIVING BREAK</b>	<b>Homework:</b> <i>Polish 3.5-minute show set. MEMORIZED! NO NOTES, so you can play!</i>	<b>Due week 15</b> <b>DEC. 1, 2023</b> <b>Make-up work due Dec. 1<sup>st</sup>, by 11:59 pm</b> <b>No excuses!</b>
<b>Week 15</b> <b>Dec. 1</b>	<b>Sixth assignment* - Show Set, finalized. EVALUATIONS!</b> <b>Run show with the final selection of hosts</b> Perform a 3.5-minute polished set Must choose from material presented in classes 1-12 <b>SHOW DAY!</b> (Depending which day you choose to perform, Th 11/30 or Fri 12/1)	<b>Homework:</b> <b>CRUSH IT AT THE SHOW!</b>  <i>Write and post Final paper</i>	<b>Due Friday</b> <b>Dec. 8, 2023</b> <b>by 4pm</b> <b>*1<sup>st</sup> Day of Hanukkah, be sure to submit early if you observe.</b>

<b>FINAL</b> <b>Dec. 8</b>  <b>Due by</b> <b>4pm</b>	<b>Final*</b> <b>Critical Analysis, Self – Paper Due (no class)</b> Written paper due, self-assessing your overall progress through the class; including personal challenges, strengths, weaknesses, victories, and how you will use these standup skills going forward. 500 words minimum Submitted via Blackboard discussion board		<b>Hooray,</b> <b>you did it!</b> <b>Thank you for</b> <b>doing your</b> <b>best and</b> <b>respecting the</b> <b>process!</b>
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**Class Show Dates**

USC Standup Comedy Shows are on campus, the final week of classes, **Nov. 30<sup>th</sup> and Dec. 1<sup>st</sup>**. You must be at two of the three rehearsals (class 10, 13, and 15) to **participate** in the show Hosts, I would love it if you could do all rehearsals (class 10, 13, and 15) but two would be OK  
Losing points for missing either class rehearsal still applies

**KEY DATES** <https://classes.usc.edu/term-20233/calendar/> (be sure to double check these dates)

Sept. 8: Last day to drop this class without a “W”, or to select “P/NP”

Oct. 6: Last day to drop without a mark of “W” on official transcript only

Oct. 6: Last day to change P/NP to a letter grade

Oct. 12-13: Fall recess

Nov. 10: Last day to drop this class with a mark of “W”

Nov. 10: Veteran’s Day, non-instructional day

Nov. 22-26: Thanksgiving Break

Dec. 1: Fall semester classes end

Dec. 2-5: Study days

Dec. 6-13: Final examinations

Dec. 14-Jan. 7: Winter Recess

**Additional Notes**

- ***No eating is allowed during class at any time, per USC SDA guidelines.***
- ***You may drink water, only, when you need to.***
- ***No social media, texting, computer work. Phones are for sets and recording only.***
- ***We do not take a break, but you may use the restroom as needed.***

**Welcome to Introduction to Standup Comedy, dear students! It is my joy and privilege to get to know each of you through our collaborative and creative exploration and especially, your jokes. Do good work, know yourselves better, risk a little, support each other, and laugh through it all!**

**Judith Shelton (Jude)**

**SDA PRODUCTIONS, ISPS, AND EXTRACURRICULAR ACTIVITIES**

SDA productions, ISPs and Extracurricular Activities\* will not excuse you from any class work. There will be no exceptions made for absences in class, missed or delayed assignments, homework or lack of class participation resulting from your involvement in any of the above. Your grade will reflect your work in this class, independent from work in any other class or activity.

\*Activities that have been officially sanctioned by the larger university (such as marching band, song girls, or varsity sports) are exempt. You must submit official documentation to your professor regarding your participation in an event prior to your absence.

## Statement on Academic Conduct and Support Systems

### Academic Conduct:

Plagiarism – presenting someone else’s ideas as your own, either verbatim or recast in your own words – is a serious academic offense with serious consequences. Please familiarize yourself with the discussion of plagiarism in *SCampus* in Part B, Section 11, “Behavior Violating University Standards” [policy.usc.edu/scampus-part-b](http://policy.usc.edu/scampus-part-b). Other forms of academic dishonesty are equally unacceptable. See additional information in *SCampus* and university policies on scientific misconduct, <http://policy.usc.edu/scientific-misconduct>.

### Statement for Students with Disabilities

Any student requesting academic accommodations based on a disability is required to register with Office of Student Accessibility Services (OSAS) each semester. A letter of verification for approved accommodations can be obtained from OSAS. Please be sure the letter is delivered to me (or to TA) as early in the semester as possible. OSAS is located in GFS 120 and is open 8:30 a.m.–5:00 p.m., Monday through Friday. Website for OSAS and contact information: (213) 740-0776 (Phone), (213) 814-4618 (Vidoe Phone), (213) 740-8216 (FAX) [ability@usc.edu](mailto:ability@usc.edu).

### Emergency Preparedness/Course Continuity in a Crisis

In case of a declared emergency if travel to campus is not feasible, USC executive leadership will announce an electronic way for instructors to teach students in their residence halls or homes using a combination of Blackboard, teleconferencing, and other technologies. See the university’s site on Campus Safety and Emergency Preparedness.

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### Equity, Diversity & Inclusion + Intimacy in Theater Consent Culture Statement:

Through our pluralistic approach of diverse pedagogies, methodologies, ideologies, and modalities of artistic expression, we invite(engage) and challenge students to expand their breadth and depth of knowledge, complexity, and range of the human experience. Even though we nurture, guide, and challenge our students to embrace the unknown or unfamiliar and step outside of their comfort zones through storytelling/art, we aim to practice effective strategies and offer tools to students mindful of their physical, psychological, social, and emotional wellbeing. In alignment with professional and industry standards, we will integrate core principles and techniques of Intimacy in Theater and Building Cultures of Affirmative Consent. This will provide agency, offer resources and support to the teachers, students, directors, and staff to establish healthy boundaries of consent when working on material that is physically, intimately, or emotionally charged content in both the classroom and production.

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### SDA Student Support & Reporting Form:

To facilitate a supportive environment of accountability, SDA has created an internal system of reporting for students to address issues/concerns and to offer feedback or suggestions for improvement. This mechanism provides a pathway for reporting and offering feedback without fear of retaliation or judgment. Any submission filed through this form will be reviewed and processed accordingly through SDA Office of Equity, Diversity, and Inclusion.

To file a report, please visit: <https://bit.ly/SDAstudentreporting>

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## Support Systems:

*Counseling and Mental Health - (213) 740-9355 – 24/7 on call*  
[studenthealth.usc.edu/counseling](http://studenthealth.usc.edu/counseling)

Free and confidential mental health treatment for students, including short-term psychotherapy, group counseling, stress fitness workshops, and crisis intervention.

*National Suicide Prevention Lifeline - 1 (800) 273-8255 – 24/7 on call*  
[suicidepreventionlifeline.org](http://suicidepreventionlifeline.org)

Free and confidential emotional support to people in suicidal crisis or emotional distress 24 hours a day, 7 days a week.

*Relationship and Sexual Violence Prevention Services (RSVP) - (213) 740-9355(WELL), press "0" after hours – 24/7 on call*

[studenthealth.usc.edu/sexual-assault](http://studenthealth.usc.edu/sexual-assault)

Free and confidential therapy services, workshops, and training for situations related to gender-based harm.

*Office of Equity and Diversity (OED) - (213) 740-5086 | Title IX – (213) 821-8298*  
[equity.usc.edu](http://equity.usc.edu), [titleix.usc.edu](http://titleix.usc.edu)

Information about how to get help or help someone affected by harassment or discrimination, rights of protected classes, reporting options, and additional resources for students, faculty, staff, visitors, and applicants.

*Reporting Incidents of Bias or Harassment - (213) 740-5086 or (213) 821-8298*  
[usc-advocate.symplicity.com/care\\_report](http://usc-advocate.symplicity.com/care_report)

Avenue to report incidents of bias, hate crimes, and microaggressions to the Office of Equity and Diversity | Title IX for appropriate investigation, supportive measures, and response.

*The Office of Student Accessibility Services - (213) 740-0776*  
<https://osas.usc.edu>

Support and accommodations for students with disabilities. Services include assistance in providing readers/notetakers/interpreters, special accommodations for test taking needs, assistance with architectural barriers, assistive technology, and support for individual needs.

*USC Campus Support and Intervention - (213) 821-4710*  
[campussupport.usc.edu](http://campussupport.usc.edu)

Assists students and families in resolving complex personal, financial, and academic issues adversely affecting their success as a student.

*Diversity at USC - (213) 740-2101*  
[diversity.usc.edu](http://diversity.usc.edu)

Information on events, programs and training, the Provost's Diversity and Inclusion Council, Diversity Liaisons for each academic school, chronology, participation, and various resources for students.

*USC Emergency - UPC: (213) 740-4321, HSC: (323) 442-1000 – 24/7 on call*  
[dps.usc.edu](http://dps.usc.edu), [emergency.usc.edu](http://emergency.usc.edu)

Emergency assistance and avenue to report a crime. Latest updates regarding safety, including ways in which instruction will be continued if an officially declared emergency makes travel to campus infeasible.

*USC Department of Public Safety - UPC: (213) 740-6000, HSC: (323) 442-120 – 24/7 on call*  
[dps.usc.edu](http://dps.usc.edu)

Non-emergency assistance or information.