

**SYLLABUS
GERMAN 102
Fall 2023**

Dr. Britta Bothe
M, Tu, We, Th 11-11:50 AM: THH 205
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REQUIRED TEXTS

(You will need the textbook on the first day of classes!!!!!!!!!!)

Book/Workbook: Christine Anton, Tobias Barske, Jane Grabowski and Megan McKinstry. Sag Mal. An Introduction to German Language and Culture. 3rd edition. Boston: Vista Higher Learning 2020.
Sag Mal 3e SE(LL) + SSPlus + WebSAM:
Loose Leaf version: ISBN 978-1-54332-907-0
OR
E-Book: 978-1-54332-908-7

Complete packaged course materials are available at the USC campus bookstore and online via USC's custom VHL store site – Be aware that there is a loose-leaf format if you like to work with a hard copy version of the book or under the tab "Codes and other Materials" you can buy the option that includes the e-book (called V-text):

<https://vistahigherlearning.com/school/usc>

RECOMMENDED TEXT

Zorach, Cecile. English Grammar for Students of German. Ann Arbor: Olivia and Hill Press

Welcome to German 102 at USC!

COURSE OBJECTIVES

German 102 is the continuation of German 101. This class is going to provide you with a sound basis of the German language to enhance your ability to communicate by increasing your proficiency in the four basic language skills: listening, speaking, reading and writing German. To provide you with a deeper insight into life in German-speaking countries, you will continue to learn about the culture of German speaking countries and to hone your ability to compare and contrast that culture to your own. Furthermore, connections between the study of German language and cultures to other disciplines/knowledge you have already acquired will be emphasized. The knowledge you will gain in these three areas will enable you to also apply your new skills outside of the classroom/campus in the US or in other communities around the globe.

The student learning objectives of the German Studies Program at USC closely align with the Foreign Language Standards developed by the American Council of Foreign Languages (ACTFL), the organization in the United States that is setting national language acquisition standards. The 5 language learning goals (Communication, Cultures, Connections, Comparisons and Communities) as outlined by ACTFL are at the core of the German Studies program's teaching philosophy. At each level of language acquisition and cultural proficiency training all 5 language-learning goals are integrated into the curriculum. Mastery of the language (the traditional four skills: listening, reading, writing and speaking) is informed by cultural knowledge and vice versa.

For more detailed information about the ACTFL Foreign Language Standards or 5Cs, please visit the following websites:

<https://www.actfl.org/sites/default/files/publications/standards/World-ReadinessStandardsforLearningLanguages.pdf>

<https://www.languagetesting.com/pub/media/wysiwyg/PDF/commercial-brochure.pdf>

The instruction will be based on a student-centered approach that emphasizes your communicative proficiency. German 102 is a language course in which active participation is a necessary and a fun part of the learning process.

DETAILED LEARNING OUTCOMES FOR GERMAN 102:

Upon completion of the course the majority of students (75%) will be able to perform on a Novice High level for all skills.

Culture: Students will be introduced to basic additional cultural differences between the US and German speaking countries (living arrangements, vacation and travel, public transportation, technology, health system/insurance, lay out of cities, neighborhoods and streets, work & professions, Switzerland, regions in Germany)

Can- Do statements:

Interpersonal Communication:

Students can communicate on topics of immediate personal relevance (including topics for German 101 plus shopping, food and travel etc.) using phrases and simple sentences supported by memorized language and highest frequency vocabulary. They can handle some short social interactions, routine tasks, and can ask some simple questions on familiar topics.

Presentational Speaking:

Students can present information about some familiar topics and daily activities (including topics for German 101 plus shopping, food and travel etc.) using phrases and simple sentences supported by memorized expressions.

Presentational Writing:

Students can write simple, discrete sentences about others as well as daily activities, and simple, short messages including e-mails relating to everyday life.

Interpretive Listening:

Students can understand simple sentences and questions related to everyday life

and familiar topics expressed by using highest frequency vocabulary.

Interpretive Reading:

Students can identify and understand the main idea and a few details in simple, short texts about familiar topics in predictable contexts (i.e. restaurant menus) containing familiar, mostly highest frequency vocabulary.

For the learning objectives of the German Studies Program at USC please visit:

<http://dornsife.usc.edu/usc-german-studies-program/german-studies-program-learning-objectives/>

COURSE DESCRIPTION

We will cover chapter 6-11 of the Sag Mal textbook. The instructor will only speak German in class (except for some explanation of more advanced grammar concepts). At times, you may not understand every word. Do not be distressed by this! The classroom environment to some extent simulates authentic situations that you will experience once you travel to German speaking countries. You will be actively engaged in communicative activities such as role-play, partner and group work and language games.

ATTENDANCE AND TARDINESS

Since in-class-time is designed to focus primarily on oral and listening development in German, as well as on answering your questions about homework assignments, grammar etc., your presence and punctuality every day is imperative.

ATTENDANCE is essential and absolutely necessary for language learning to take place, since class time is your opportunity to practice your oral listening and speaking skills as well as to interact with other students and the instructor in person.

Official USC policies allow for excused absences in case of serious illness, observance of religious holidays, deaths of immediate family members, jury duty and active participation in university sponsored events (ROTC activities, athletic competitions etc.)

It is of particular importance that a student who anticipates absences receives prior approval from the instructor, and in case of illness notifies the instructor as soon as possible. If you have to miss a class period, you are expected to cover the assignment for the missed class and come fully prepared to the next session. It is your responsibility to provide documentation (doctor's note/authorization for disclosure of medical information from the health center, court documents etc.) for missed class time. In the absence of written documentation, the instructor will assume you were absent without an excuse. More than two unexcused absences will adversely affect your participation grade. Numerous absences will obviously also have an effect on your performance on tests and the oral examination due to the lack of practice and interaction in the language. Absence from more than 10 percent of the scheduled class sessions, whether excused or unexcused, is excessive and the instructor may suggest to you to drop the class.

Coming late to class or leaving early is disruptive to the learning/teaching process. TARDINESS will have an adverse effect on your participation grade.

PARTICIPATION and the USE OF ELECTRONIC DEVICES

Class PARTICIPATION is crucial! You are expected to come to class having prepared the homework and/or current class projects, to have reviewed the necessary grammar, and to have learned the words and phrases covered in class. It is not your attendance (just showing up) per se that counts, but your active engagement in class. Please, keep in mind that the goal in class for participation is communication not absolute perfection. You are not expected to speak without ever making any errors!! In fact, mistakes are expected and part of a successful learning process!!

Your participation grade will be assessed using the following criteria:

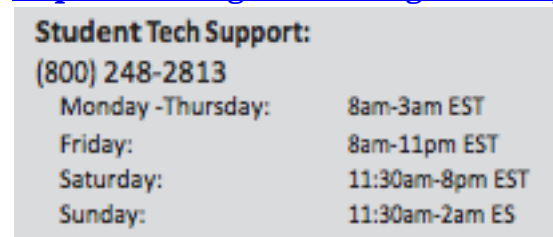
- **You speak only German while in class (even when you have already finished your assignment/project)** - this effort will definitely assist your language learning progress.
- **Make it a point to use the structures and vocabulary we have covered in previous chapters as much as possible. To actively and continuously use the material we have already covered in class will help you in expanding your vocabulary and communicative skills.**
- **Active participation in individual, pair and group work and successfully completing the given tasks. This includes helping your fellow students.**

Electronic devices may only be used for classroom activities when expressly asked by the instructor to use such devices. **ALL OTHER USE** of electronic devices is not acceptable. The classroom environment is interactive, requires active, focused participation and also relies on respectful behavior of all participants. Please, turn off your cell phones upon entering the classroom!!! **ALL unauthorized use of electronic devices during class is not acceptable and will affect your participation grade!**

HOMEWORK

Homework will be assigned every day. Please, check the publisher's "supersite" daily for online workbook assignments! You are required to complete most assignments on the "supersite" – please, use the help tools under the supersite 3.0 student resources (scroll down on the website) at:

<http://vistahigherlearning.com/supersite-resources>



Student Tech Support:	
(800) 248-2813	
Monday -Thursday:	8am-3am EST
Friday:	8am-11pm EST
Saturday:	11:30am-8pm EST
Sunday:	11:30am-2am ES

<https://support.vhlcentral.com/hc/en-us/articles/215229528-Welcome-to-the-Support-Center-for-Students>

Lists with questions/answers we covered for each chapter and assignments outside of the online workbook must be done in a professional manner and turned in at the due date. Make-up homework will be given only in the event of an excused absence.

PLEASE, REMEMBER THAT THE USE OF (ONLINE) TRANSLATORS, AI or ANY KIND of OUTSIDE HELP for class assignments is prohibited and violates THE UNIVERSITY CODE OF CONDUCT!!!! You may receive no credit and/or will be asked to re-submit your assignment for partial credit only if you do not adhere to the university code of conduct.

CONVERSATION HOURS

Every student is responsible for a minimum of four one-on-one conversations (15 minutes each) with any German instructor. Conversation credit must be signed on your lab sheet by the instructor. A schedule for conversation hours will be handed to you. Lab work will be checked at midterms, you will have to have two conversations completed at that time and the remaining conversations by the end of week 14.

TESTING & MAKE-UP TESTS

Every chapter is divided into two sections: A and B. After the A section of each chapter, you will take a very short lesson quiz online. The lesson quiz is part of your online workbook, and it will be one of your homework assignments for that day. You have till 11PM that day to take the quiz.

After every chapter (6-9) a chapter test will be administered. Test formats will be discussed prior to each exam. Though each test will focus on the material we covered during the chapter, you will also have to utilize information from the previous chapters (vocabulary, grammar) to complete most sections of each test. **ALL CHAPTER TESTS WILL BE TAKEN IN THE CLASSROOM ON CAMPUS!!** Chapters 10 and 11 will be tested during the final. The final will however be comprehensive.

The location of the final will be announced later in the semester once the university has made the room numbers available to your instructor.

MAKE-UP TESTS:

NO MAKE-UP TESTS WILL BE GIVEN unless **PRIOR** arrangements have been made in the event of an excused absence – in this case, you will have a week from the date of your absence to make up the written work.

THE DATE AND TIME OF THE FINAL EXAM are set by the University Scheduling Committee and permission to take the final at a different time or on a different day is granted only in very specific cases, such as if you have two finals at the same time or more than two finals scheduled for the same day.

You will have an ORAL in week 12. It will cover chapters 6-10A. The oral is based on the ACTFL format of oral proficiency interviews which are conducted in a conversational style and will include a role play.

PROJECT

As part of German 102 you will work on a **PROJECT** together with one or two classmates. You will actively use the language skills you have acquired in class up to the week during which you will introduce your project to your classmates. You will write a short skit and perform it or use an animation platform, or you will design a Jeopardy game and play it with your classmates.

TALK ABROAD

Interactions with native speakers early on in one's study of a language can have far-reaching and lasting effects. Thanks to social media and educational services such as TalkAbroad <https://talkabroad.com>, students can easily begin having conversations

and authentic experiences with German speakers even before studying or traveling abroad. To create an authentic environment in which to apply your newly acquired language skills by conversing with native German speakers you will lead one 15-minute TalkAbroad video conference conversation (at the cost of \$ 15.00) that you will schedule yourself in week 11. This TalkAbroad interview will filter into your participation grade (25 points out of 150)

<https://support.talkabroad.com/article/6-student-instruction-manual>

Connect with native speakers in the target language and culture from the get-go for a more immersive German language experience!

CULTURE CREDIT

Learning a language and learning about the CULTUREs of countries where the language is spoken are part and parcel of developing intercultural expertise. You will never be able to learn (about) one without the other. Thus, it is important for you as a language learner of German to expose yourself to German culture. You are required to attend 4 events during the semester that cover German culture. You receive 5 points each for a total of 20 points at the end of the semester. You could for instance attend the German film series, lectures on campus focusing on a topic related to German speaking countries, a Thornton Music School concert featuring German composers etc. You can also watch a film checked out a Leavey library. If you are attending an (other than the German Studies Film Series where an attendance sign-up sheet is available), you will have to write a short paragraph in English that shows personal engagement with what was covered during the event (not a summary taken from the Internet, please).

For institutions around L.A. that offer events where you can experience German culture, please check the program website: <http://dornsife.usc.edu/usc-german-studies-program/about-the-program/> On the bottom of the page is a list with different organizations in L.A. Under “Useful Campus Links on the side of the page are also links to the School of Music events and the film school film series. You should also like our German Studies Facebook page for announcements of lectures etc.: <https://www.facebook.com/USCGermanstudies>

PRACTICE OUTSIDE OF THE CLASSROOM

To really acquire skills in a foreign language four hours of class time a week is not sufficient! Building your German language skills, requires daily practice. Your instructor will do everything possible to help you along the way, but ultimately it is up to you to take initiative. Here are some suggestions for additional practice:

- Follow our German Studies Facebook page for announcements of lectures, film series, concerts etc. and attend these events:
<https://www.facebook.com/USCGermanstudies>
- Form study/conversation groups and practice your speaking skill outside of the classroom.
- Watch German movies in Leavey Library: STREAMING:
<https://libguides.usc.edu/c.php?g=1036334&p=7547006> , VIDEO:
https://uosc.primo.exlibrisgroup.com/discovery/search?query=holding_c_all_number,contains,lvydvd,AND&pfilter=rtype,exact,videos,AND&tab=LibraryCatalog&search_scope=MyInstitution&sortby=date_d&vid=01USC_INST:01USC&facet=lang,include,ger&lang=en&mode=advanced&offset=0 , on Netflix or Kanopy <https://usclib.kanopy.com> participate in the German

Stammtisch and come to the German Club events organized each semester
<https://www.facebook.com/groups/502269163134151/>

- Attend events on campus organized by the Center for Languages and Cultures, German Club, Stammtisch meetings, Max Kade Institute etc. – these events will also be announced on our Facebook page.
- Use the resources on the supersite under the Learning Tool tab
- Use the resources tab on the German Studies Website: You can also watch German news, visit the Deutsche Welle website:
<https://www.dw.com/de/deutsch-lernen/s-2055> or listen to German radio/podcasts on the Internet etc.
- Visit the Goethe Institut <http://www.goethe.de/ins/us/los/enindex.htm> or the Villa Aurora <http://www.villa-aurora.org/en/>
- Take advantage of the conversation/office hours all German instructors offer as much as you can (a list of times and location will be provided to you by your instructor)
- Consider to STUDY ABROAD. Ask you instructor about a semester or yearlong program in Berlin and visit the website of USC's office of Overseas Studies:
<https://studenttravelabroad.usc.edu/index.cfm?FuseAction=Programs.ViewProgramAngular&id=10040>

GRADING COMPONENTS OF YOUR FINAL GRADES & POLICY

participation	15%	project	5%
tests	25%	conversation lab	5%
final	15%	oral	5%
lesson quizzes	5%	culture	5%
homework	20%		

Please, note: a grade of Incomplete cannot be assigned by the instructor without an official request from the student! You can find the necessary form here:
https://dornsife.usc.edu/assets/sites/1193/docs/Incomplete_Form.pdf

GRADING SCALE

A	94 – 100	D+	67 – 69
A-	90 – 93	D	63 – 66
B+	87 – 89	D-	60 – 62
B	84 – 86	F	59 and under
B-	80 – 83		
C+	77 – 79		
C	74 – 76		
C-	70 – 73		

STATEMENT ON ACADEMIC CONDUCT AND SUPPORT SYSTEMS

Academic Conduct

Plagiarism – presenting someone else’s ideas as your own, either verbatim or recast in your own words – as well as using AI instead of writing your own text, is a serious academic offense with serious consequences. Please familiarize yourself with the discussion of plagiarism in SCampus in Section 11, Behavior Violating University Standards and Appropriate Sanctions <https://policy.usc.edu/scampus-part-b/>

Other forms of academic dishonesty are equally unacceptable. **Examples of Academic Misconduct include, but are not limited to:**

- **THE USE OF ANY TRANSLATION SOFTWARE or AI**
- **PLAGIARISM**
- **FAILURE TO CITE SOURCES IN AN ESSAY**
- **ANY EDITING/WRITING HELP FROM ONLINE TRANSLATORS, AI, or ANY PERSON other than USC instructors**

Additional information on USC Academic Conduct here:

<https://policy.usc.edu/studenthandbook/> especially pages 11-13.

On the following webpage are some guidelines on how to properly document outside sources and how to avoid plagiarism: https://usclibraries.usc.edu/tutorials/avoiding-plagiarism/story_html5.html

Discrimination, sexual assault, and harassment are not tolerated by the university.

You are encouraged to report any incidents to the Office of Equity and Diversity

<http://equity.usc.edu/> or to the Department of Public Safety

<https://dps.usc.edu/contact/report/>. This is important for the safety of the whole USC community. Another member of the university community – such as a friend, classmate, advisor, or faculty member – can help initiate the report, or can initiate the report on behalf of another person. The Center for Relationship and Sexual Violence Prevention and Services

<https://sites.google.com/usc.edu/rsvpclientservices/home> provides 24/7

confidential support, and the following website also describes reporting options

and other resources: <https://dps.usc.edu/safety-tips/sexual-assault-and-violence/>

SUPPORT SYSTEMS

Tutoring Services at USC

You are of course welcome to come to any of the German faculty member’s office hours. In addition, you can also request help at <https://dornsife.usc.edu/tutoring>

Students seeking additional tutoring for courses not addressed on the list of classes already posted on the site should email tutoring@usc.edu to request help.

Kortschak Center for Learning & Creativity - Students receive assistance with organization, study skills, time management, and learning strategies. Students also have the opportunity to work one-on-one with an academic coach:

<https://kortschakcenter.usc.edu>

The **Office of Student Accessibility** <https://osas.usc.edu> provides certification for students with disabilities and helps arrange the relevant accommodations. Please make sure to alert your instructor to the requested academic accommodations immediately and to deliver the OSAS letter to him/her/them as soon as possible. OSAS is located in Grace Ford Salvatori Hall 120, 3601 Watt Way and is open from 8:30 AM to 5:30 PM Monday through Friday. The phone number for OSAS is: 213- 740 0776. E-Mail: OSASFRONTDESK@USC.EDU

If an officially declared emergency makes travel to campus infeasible, USC **Emergency Information** <https://emergency.usc.edu> will provide safety and other updates, including ways in which instruction will be continued by means of blackboard, teleconferencing, and other technology.

UPC: (213) 740-4321, HSC: (323) 442-1000 – 24/7 on call

USC Department of Public Safety - UPC: (213) 740-6000, HSC: (323) 442-120 – 24/7 on call dps.usc.edu Non-emergency assistance or information

Counseling and Mental Health:

Crisis support: Students are encouraged to walk-in for urgent matters at both Engemann and Eric Cohen Student Health Centers. If after closing hours, please call the 24/7 line, **213-740-9355 (WELL)**.

1-800-273-TALK National Suicide Prevention Lifeline – soon you will also just be able to dial 988.

Relationship and Sexual Violence Prevention and Services (RSVP) - (213) 740-9355(WELL), press “0” after hours – 24/7 on call studenthealth.usc.edu/sexual-assault Free and confidential therapy services, workshops, and training for situations related to gender-based harm.

Office of Equity and Diversity (OED)- (213) 740-5086 | Title IX – (213) 821-8298 equity.usc.edu, titleix.usc.edu Information about how to get help or help someone affected by harassment or discrimination, rights of protected classes, reporting options, and additional resources for students, faculty, staff, visitors, and applicants. The university prohibits discrimination or harassment based on the following protected characteristics: race, color, national origin, ancestry, religion, sex, gender, gender identity, gender expression, sexual orientation, age, physical disability, medical condition, mental disability, marital status, pregnancy, veteran status, genetic information, and any other characteristic which may be specified in applicable laws and governmental regulations. The university also prohibits sexual assault, non-consensual sexual contact, sexual misconduct, intimate partner violence, stalking, malicious dissuasion, retaliation, and violation of interim measures.

Reporting Incidents of Bias or Harassment - (213) 740-5086 or (213) 821-8298 usc-advocate.symplicity.com/care report Avenue to report incidents of bias, hate crimes, and microaggressions to the Office of Equity and Diversity | Title IX for appropriate investigation, supportive measures, and response.

Campus Support & Intervention - (213) 821-4710 campussupport.usc.edu Assists students and families in resolving complex personal, financial, and academic issues adversely affecting their success as a student.

Diversity at USC - (213) 740-2101 diversity.usc.edu Information on events, programs and training, the Provost's Diversity and Inclusion Council, Diversity Liaisons for each academic school, chronology, participation, and various resources for students.

TENTATIVE COURSE CONTENT

<u>Week</u>	<u>Topic(s)</u>
1 Lektion 6A	Introduction , explanation of course content and procedures, syllabus. Review of German 1 material. Chapter 6 Vocabulary: At home - furniture Grammar: Simple Past Culture: Fribourg, Deutschsprachige Welt: Chalets, Cesar Ritz
2 Lektion 6A	Fotoroman 6A Vocabulary: Chores around the house Grammar: Coordinating Conjunctions, Present Perfect versus Simple Past Culture: Martin Suter, Fachleute Hauswirtschaft Quiz 6A Day 4
3 Lektion 6B	Culture: Haushaltsgeräte, Weiter Geht's: Switzerland and Liechtenstein Grammar: Present Perfect versus Simple Past, Sep. and insep. Prefix verbs in the Present Perfect Tense Fotoroman 6B NO CLASS September 4th Labor Day
4 Lektion 6B & 7A Chapter Test 1	Culture: Weiter geht's – Schweiz und Liechtenstein, Schweizer Immobilien Music: Lo and Leduc Grammar: Sep. and insep. Prefix verbs in the Present Perfect Tense Chapter Test 6: Day 1 Vocabulary: Seasons, weather Grammar: Sep. and insep. Prefix verbs in the Simple Past Culture: Windenergie, Pflanzen und Blumen
5 Lektion 7A&7B	Fotoroman 7A Grammar: Sep. and insep. Prefix verbs in the Simple Past Quiz 7A: Day 2 Vocabulary: Travel Grammar: Time expressions Culture: Flughafen Frankfurt, Sylt, ICE

<u>Week</u>	<u>Topic(s)</u>
6 Lektion 7B Chapter Test 2	Culture: Weiter Geht's: Schleswig-Holstein, Hamburg, Bremen, Die Nordseeküste Schleswig-Holsteins in 6 Tagen Music: Namika Fotoroman 7B Grammar: Time expressions, Past Perfect Chapter Test 7: Day 2 Culture: Fahrrad fahren, Fräulein Stinnes' Weltreise
7 Lektion 8A	Culture: Die deutsche Autobahn Grammar: Past Perfect, als, bevor, nachdem, comparatives and superlatives Vocabulary: Cars and bikes Fotoroman 8A Grammar: Comparatives and superlatives, genitive Quiz 8A: Day 4
8 Lektion 8B Chapter Test 3	Grammar: Comparatives and superlatives, genitive Culture: Darmstadt, Deutsche Mediagiganten, Max-Planck-Gesellschaft, Hessen und Thüringen Vocabulary: Technology, Media Music: AnnenMayKantereit Fotoroman 8B Chapter Test 8: day 4
9 Lektion 8B & 9A	Vocabulary: In the bathroom, body parts Grammar: Reflexive verbs with accusative reflexive pronouns Culture: Spa treatment, Nivea, Öffentliche Schwimmbäder Fall RECESS October 12- 13
10 Lektion 9A	Fotoroman 9A Quiz 9A: day 2 Grammar: Reflexive verbs with dative reflexive pronouns, reciprocal verbs and reflexives used with prepositions, Subjunctive Vocabulary: At the doctor's office Culture: Föhn, Röntgen, Apotheken
11 Lektion 9B Chapter Test 4	Culture: Weiter Geht's: Mecklenburg Vorpommern und Brandenburg Music: Mark Forster Vocabulary: Errands around town Grammar: Würden plus Infinitive Fotoroman 9B Chapter Test 9: day 3 Culture: Heimat, die Deutsche Post
12 Lektion 10A	Culture: Traffic-free zones Grammar: Subordinating Conjunctions, future tense Fotoroman 10A Oral Quiz 10A: Day 4

13 Lektion 10B & 11A	Vocabulary: In the city Grammar: Prepositions of direction, Talking about nationality Culture: Die Deutschsprachige Welt: Religion, Matthias Schweighöfer Fotoroman 10B Culture: Weiter Geht's: Niedersachsen, Nordrhein-Westfalen Music: Anne-Sophie Mutter Student projects
14 Lektion 11	Vocabulary: In the office Grammar: Relative Pronouns Culture: Die Deutschsprachige Welt: Robert Bosch, Kuckucksuhren, Familienunternehmen Fotoroman 11A THANKSGIVING BREAK
15 Lektion 11B and semester review	Vocabulary: Professions Grammar: Adjective endings Culture: Sozialversicherungen, Der Marshallplan, Angestellte, Arbeiter, Beamte, Weiter Geht's: Baden Württemberg, Saarland, Rheinland Pfalz Music: Max Giesinger Fotoroman 11B Quiz 11A: Day 1 Review for final

FINAL:

Saturday December 9th 4:30-6: 30 PM, Room TBA NO EXCEPTIONS

IMPORTANT DEADLINES:

September 8th: last day to register and add classes
last day to change enrollment option to Pass/No Pass or Audit
September 8h: last day to drop a class w/o mark of "W" on the transcript
October 6th: last day to change a Pass/No pass to a letter grade
November 10th: last day to drop a class with mark of "W"

