**ITP 249: Introduction to Data Analytics**



**Units: 4**

**Mondays 5-8:20 pm, Online / SLH 200**

**Fall 2021**

**Instructor: Naz Nageer**

**Office:** RRB 209

**Office Hours:**

* Mondays: 1PM – 4PM
* Online - On Request

**Contact Info:** [nageer@usc.edu](mailto:nageer@usc.edu)

**Teaching Assistant:**

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**IT Help:**

*USC IT (ITS):* [*https://itservices.usc.edu/contact/*](https://itservices.usc.edu/contact/)

*Viterbi IT:* [*https://viterbi.usc.edu/resources/vit/contact-us.htm*](https://viterbi.usc.edu/resources/vit/contact-us.htm)

**Course Description**

Data is now an integral part of our lives and to be successful in today’s business landscape, we need to be able to leverage data to make critical business decisions. This course will teach students how to use data to make those decisions confidently.

**Learning Objectives**

After completing this course, students will be able to:

• Use Excel, SQL, NoSQL, SAS and leading industry tools

• Collect, clean, and analyze data from multiple sources

• Pose questions, collect relevant data, analyze data, interpret data and provide insights

• Present data-driven insights using data visualization and dashboards

• Use statistical techniques to gain insights

**Prerequisite(s):** None

**Course Notes**

Lecture slides and any supplemental course content will be posted to Blackboard. All announcements for the course will be posted to Blackboard. Information about assignments, due dates, exams and grades will also be posted on Blackboard. Students should check Blackboard regularly for updates.

**Technological Proficiency and Hardware/Software Required**

Most assignments in the class are done using software. Software will be provisioned for download or available through a virtual lab. Students are expected to have access to a computer. ITP has a limited number of laptops that students can request to borrow.

**Optional Books**

Carlos Coronel, Steven Morris. *Database Systems: Design, Implementation, and Management*. Boston, MA: Cengage Learning, 2018. ISBN-13: 978-1337627900

Robert Stine and Dean Foster. *Statistics for Business Decision Making and Analysis*. Essex, UK: Pearson Education Limited, 2017. ISBN-13: 978-0134497167

Additional reference material will be provided in class as needed.

**Description and Assessment of Assignments**

This course will make use of Blackboard for assignments. All assignments will be posted to Blackboard under the “Assignments” section. Each assignment will include instructions, a due date, and a link for electronic submission. Assignments must be submitted using this link.

**USC Technology Support Links**

[Zoom information for students](https://keepteaching.usc.edu/start-learning/)

[Blackboard help for students](https://studentblackboardhelp.usc.edu/)

[Software available to USC Campus](https://software.usc.edu/)

**Grading Breakdown**

The weight of the graded material during the semester is listed below:

|  |  |
| --- | --- |
| **Item** | **% of Grade** |
| Individual Assignments | 25 |
| Team Projects | 15 |
| Exam I | 30 |
| Exam II | 30 |
| **Total** | **100** |

**Project**

For a hands-on experience, there will be a final team project. The goal of the project is to solve real world problems using data analytics. This is a team project with each consisting of 2 to 3 members. Each team will work together to identify a problem to solve, collect the necessary data, prepare, clean and format the data, analyze the data, create visualizations, dashboards and models to analyze and understand the problem and to use insights to develop solutions.

The project grading breakdown is listed below:

|  |  |
| --- | --- |
| **Item** | **% of Grade** |
| Project Statement, methodology and accuracy | 25 |
| Final Report | 50 |
| Peer Evaluation | 25 |
| **Total** | **10** |

**Software**

List of software that will be used in the course. Software will be provisioned through a virtual lab or available for free trial download

* Excel
* MySQL
* MySQL Workbench
* MongoDB (Studio3T)
* SAS
* Tableau

**Grading Scale (Example)**

This is a *sample* grading scale. Final grading scale will depend on class average and score distribution.

A 94-100

A- 90-93

B+ 87-89

B 84-86

B- 80-83

C+ 77-79

C 74-76

C- 70-73

D+ 67-69

D 64-66

D- 60-63

F 59 and below

**Policies**

Students are expected to attend and participate in lecture discussions, in-class exercises and team meetings.

Students are responsible for completing individual assignments and their fair share of team assignments by stated deadlines. Assignments turned in late will have 25% of the total points deducted from the graded score for each late day.

No make-up exams (except for documented medical or family emergencies) will be offered. If they will not be able to attend an exam due to an athletic game or other valid reason, then they must coordinate with the instructor before the exam is given. They may arrange to take the exam before they leave, with an approved university personnel during the time they are gone, or within the week the exam is given. If students do not take an exam, then they will receive a 0 for the exam.

If students need accommodations authorized by DSP (Disability Services and Programs), notify the instructor at least two weeks before the exam. This will allow time for arrangements to be made.

Zoom synchronous sessions will be recorded and provided to all students asynchronously.

**Sharing of course materials outside of the learning environment**

*Campus Section 11.12(B)*

*Distribution or use of notes or recordings based on university classes or lectures without the express permission of the instructor for purposes other than individual or group study is a violation of the USC Student Conduct Code. This includes, but is not limited to, providing materials for distribution by services publishing class notes. This restriction on unauthorized use also applies to all information, which had been distributed to students or in any way had been displayed for use in relationship to the class, whether obtained in class, via email, on the Internet or via any other media. (See Section C.1 Class Notes Policy).*

**Important Dates**

|  |  |
| --- | --- |
| Aug. 23 | Fall semester classes begin in Session 001 |
| Aug. 23-27 | Late registration and change of schedule for Session 001 |
| Sept. 6 | Labor Day, university holiday |
| Sept. 10 | Deadline for purchasing or showing proof of health insurance |
| **Sept. 10** | **Last day to register and add classes for Session 001** |
| **Sept. 10** | **Last day to drop a class without a mark of “W,” except for Monday-only classes, and receive a refund for Session 001** |
| **Sept. 10** | **Last day to change enrollment option to Pass/No Pass or Audit for Session 001** |
| **Sept. 10** | **Last day to purchase or waive tuition refund insurance for fall** |
| **Sept. 14** | **Last day to drop a Monday-only class without a mark of “W” and receive a refund or to change to Pass/No Pass or Audit for Session 001** |
| **Oct. 8** | **Last day to drop a course without a mark of “W” on the transcript only for session 001. Mark of “W” will still appear on student record and STARS report and tuition charges still apply. \*Please drop any course by the end of week three for session 001 (or the 20 percent mark of the session in which the course is offered) to avoid tuition charges.** |
| **Oct. 8** | **Last day to change a Pass/No pass to a letter grade for Session 001.** |
| **Oct. 14-15** | **Fall recess** |
| **Nov. 12** | **Last day to drop a class with a mark of “W” for Session 001** |
| Nov. 24-28 | Thanksgiving Break |
| Dec. 3 | Fall semester classes end |
| Dec. 4-7 | Study days |
| Dec. 8-15 | Final examinations |
| Dec. 16-Jan. 9, 2022 | Winter Recess |

**Course Schedule: A Weekly Breakdown**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Topics** | **Reading** | **Assignment** |
| August 23Week 1 | **Class Introduction**  **The Value of Data**   * Explanation of course objectives and tools * Syllabus Review * Discussion of the value and impact of data-driven decision making * Discussion of visual analytics and common presentation strategies * Excel Analytics * Brief history of databases and their role in information systems * Different types of databases and their organizational context * Survey of DBMS   **Foundations of Data Modeling for Relational Databases**   * Data models * Business rules * Relational and entity-relationship modeling   + Entities, attributes, relationships * Keys: primary, foreign, candidate, surrogate * Minimum and maximum cardinality | Lecture 1 & 2  (Posted on BB) | Study Lecture 2 – Be prepared to ask questions for next week. |
| August 30 Week 2 | **Foundations of Data Modeling for Relational Databases**   * Data models * Business rules * Relational and entity-relationship modeling   + Entities, attributes, relationships * Keys: primary, foreign, candidate, surrogate   Minimum and maximum cardinality | **Lecture 2** | **Lab 1**  **Homework 1** |
| Sep 6 Week 3 | **Academic Holiday – Labor Day (No Class)** | **Lecture 3** |  |
| Sept 13 Week 4 | **Normalization**   * Anomalies and the need for normalization * Normal forms * First, second, third normal forms * Denormalization * Dependency Diagrams | **Lecture 3 (Continued)**  **Lecture 4** | **Lab2**  **Homework 2** |
| Sep 20 Week 5 | **Introduction to SQL**   * RDBMS structures * Introduction to SQL’s SELECT statement with WHERE clauses * Query command tools: GROUP BY, HAVING, DISTINCT, COUNT, AND, and OR * Conditional operators: =, !=, >, <, IN, NOT IN, and BETWEEN * Aggregation functions: MIN, MAX, SUM, AVG, and COUNT | **Lecture 5 SQL Part #1**  Lecture 6 SQL Part #2  Lecture 7 SQL Part #3 | **Lab 3**  **Homework 3** |
| Sep 27 Week 6 | **Combining Data in SQL**   * Appending similar data together * Combining data from different tables together * Commands for combining   **Cleaning Data and Creating Multiple Joins**   * Creating relationships between tables: INNER, RIGHT, FULL OUTER, etc * Optimizing queries: WHERE, LIMIT   **SQL Subqueries**   * Asking multiple questions in a single query * Nesting queries * Multi-step aggregation or filtering | **Lecture 6 SQL Part #2 Lecture 7 SQL Part #3** | **Lab 4**  **Homework 4** |
| Oct 4 Week 7 | **Mid Term Prep/Review**  **Review Labs & Homework**  **Midterm Practice Exam**  **Mid Term Exam – Take Home Due on 3/11** | **Midterm Review**  **Midterm Practice Exam** | **Midterm Honor Statement** |
| Oct 11 Week 8 | **Midterm Exam** |  |  |
| Oct 11 Week 9 | **Review Mid Term Exam**  **Database Trends / NoSQL**   * Drawbacks of SQL * Why NoSQL * Non-relational databases   **Introduction to MongoDB**  **Fundamentals of MongoDB (Lab)**   * Connecting to MongoDB * Data storage * Data Retrieval | **Lecture 9 – Trends in DBs**  **Lecture 10 – Intro to MongoDB** | **Homework 5** |
| Oct 18Week 10 | **Fundamentals of MongoDB**   * Data storage * Data Retrieval   **MongoDB – Aggregation Framework**  Queries | **Lecture 10 – Intro to MongoDB**  **Intro to Mongo Aggregation Framework** | **Lab 5**  **Homework 6** |
| Oct 25Week 11 | **Fundamentals of MongoDB**   * Data storage * Data Retrieval   **MongoDB – Aggregation Framework**   * Queries |  |  |
| Nov 1 Week 12 | **Data Visualization - Tableau**   * Introduction to Charting techniques * Tableau * More Charting techniques w/Tableau |  |  |
| Nov 8 Week 13 | **Assign Final Project**  **Introduction to SAS**  **Analyses and Visualizations in SAS**  • Creating calculated fields  • Analyzing sample data  • Connecting to data and building   dashboards  • Building a variety of visualizations  Introduction to SAS |  |  |
| Nov 15 Week 14 | **Random Variables and Probability Models**  • Introduction to random variables  • Expected values  • Comparing random variables  • Sums and dependence of random   variables  • Binomial, Poisson and Normal probability   models  **Sampling and Statistical Tests**  • Variation and sampling methods  • Confidence intervals  • Hypothesis testing  • Goodness of fit testing. |  |  |
| Nov 22Week 15 | **Regression Model**  • Linear patterns  • Curved patterns  • Building regression models  • Multiple regression  • Collinearity and covariance |  |  |
| Nov 29 Week 16 | **Final Review**   * **Final Project Due – 12/03/21 @ Midnight** |  |  |
| Dec 6 Week 17 | * **Study Days (Dec 4 - Dec 7)** |  |  |
| Dec 13 Week 18 | **Final Exam @4:30pm - 6:30pm** | Refer to USC 2020 Final Exam Schedule for more details about exams scheduling conflicts: https://classes.usc.edu/term-20211/finals/ |  |

**Statement on Academic Conduct and Support Systems**

**Academic Conduct:**

Plagiarism – presenting someone else’s ideas as your own, either verbatim or recast in your own words – is a serious academic offense with serious consequences. Please familiarize yourself with the discussion of plagiarism in SCampus in Part B, Section 11, “Behavior Violating University Standards” [policy.usc.edu/scampus-part-b](https://policy.usc.edu/scampus-part-b/). Other forms of academic dishonesty are equally unacceptable. See additional information in SCampus and university policies on scientific misconduct, [policy.usc.edu/scientific-misconduct](http://policy.usc.edu/scientific-misconduct).

**Support Systems:**

*Counseling and Mental Health - (213) 740-9355 – 24/7 on call*

[studenthealth.usc.edu/counseling](https://studenthealth.usc.edu/counseling/)

Free and confidential mental health treatment for students, including short-term psychotherapy, group counseling, stress fitness workshops, and crisis intervention.

*National Suicide Prevention Lifeline - 1 (800) 273-8255 – 24/7 on call*

[suicidepreventionlifeline.org](http://www.suicidepreventionlifeline.org/)

Free and confidential emotional support to people in suicidal crisis or emotional distress 24 hours a day, 7 days a week.

*Relationship and Sexual Violence Prevention Services (RSVP) - (213) 740-9355(WELL), press “0” after hours – 24/7 on call*

[studenthealth.usc.edu/sexual-assault](https://studenthealth.usc.edu/sexual-assault/)

Free and confidential therapy services, workshops, and training for situations related to gender-based harm.

*Office of Equity and Diversity (OED) - (213) 740-5086 | Title IX – (213) 821-8298*

[equity.usc.edu](https://equity.usc.edu/), [titleix.usc.edu](http://titleix.usc.edu)

Information about how to get help or help someone affected by harassment or discrimination, rights of protected classes, reporting options, and additional resources for students, faculty, staff, visitors, and applicants.

*Reporting Incidents of Bias or Harassment - (213) 740-5086 or (213) 821-8298*

[usc-advocate.symplicity.com/care\_report](https://usc-advocate.symplicity.com/care_report/)

Avenue to report incidents of bias, hate crimes, and microaggressions to the Office of Equity and Diversity |Title IX for appropriate investigation, supportive measures, and response.

*The Office of Disability Services and Programs - (213) 740-0776*

[dsp.usc.edu](http://dsp.usc.edu/)

Support and accommodations for students with disabilities. Services include assistance in providing readers/notetakers/interpreters, special accommodations for test taking needs, assistance with architectural barriers, assistive technology, and support for individual needs.

*USC Campus Support and Intervention - (213) 821-4710*

[campussupport.usc.edu](https://campussupport.usc.edu/)

Assists students and families in resolving complex personal, financial, and academic issues adversely affecting their success as a student.

*Diversity at USC - (213) 740-2101*

[diversity.usc.edu](https://diversity.usc.edu/)

Information on events, programs and training, the Provost’s Diversity and Inclusion Council, Diversity Liaisons for each academic school, chronology, participation, and various resources for students.

*USC Emergency - UPC: (213) 740-4321, HSC: (323) 442-1000 – 24/7 on call*

[dps.usc.edu](http://dps.usc.edu/), [emergency.usc.edu](http://emergency.usc.edu/)

Emergency assistance and avenue to report a crime. Latest updates regarding safety, including ways in which instruction will be continued if an officially declared emergency makes travel to campus infeasible.

*USC Department of Public Safety - UPC: (213) 740-6000, HSC: (323) 442-120 – 24/7 on call*

[dps.usc.edu](http://dps.usc.edu/)

Non-emergency assistance or information.