BISC 120Lg: General Biology:
Organismal Biology and Evolution
4 units
Mon., Wed., Fri.  9:00–9:50 AM
Lectures will be given on Zoom

Instructor: Trond Sigurdsen, Ph.D.
Office: ZHS 256 (or contact me on Zoom)
Office Hours: Wednesdays 11 am - 1 pm
Contact Info: sigurdse@usc.edu

Lab Manager: Gorjana Bezmalinovic
Office: ZHS 362
Office Hours: ‘Zoom chat’ upon request
Contact Info: bezmalin@usc.edu

Required Texts:
Lecture
(11th edition also acceptable)

Laboratory
Fall 2020 BISC 120 Laboratory Manual.
(Chapters posted as PDF files on Blackboard)

Website:  https://blackboard.usc.edu
(site for course materials, lecture notes, quizzes, additional readings, grades, etc.)

Course Description
This 4-unit biology course will present several key topics in evolution, ecology, environment, and the diversity of life. These topics will be covered in weekly lectures (schedule below) and a weekly laboratory sessions. Besides registering for one lecture section and one lab section, you also need to register for the quiz section.

Learning Objectives:
At the end of the course, students will:
• know key concepts of the scientific method
• understand how the scientific method is applied to questions regarding the nature of life on Earth
• know the mechanisms of heredity
• know the theory of evolution
• understand how evolution explains the diversity of life on Earth
• know the defining characteristics of the domains Archaea, Bacteria, and Eukarya, with special attention to plants, fungi, and animals
• understand how the environment and organisms contribute to the evolution of ecological relationships
• understand how the environment has changed and continues to change and how this affects the evolution of life on Earth

• be able to design and conduct scientific investigations

• be able to think critically about how experimental evidence answers a scientific question

• be able to perform biological laboratory techniques

**Lecture Quizzes:** There will be 12 multiple choice quizzes to be completed on Blackboard during the semester. The quizzes will be posted at 11:00 A.M. on Fridays and will remain available until 9:00 A.M. the following Monday. First Bb quiz will be posted on Aug 21st.

**Exams:** The lecture portion of this course will include three midterm examinations and a final examination. All examinations (midterms and final) are conducted online and may include a variety of questions such as multiple choice questions and short answers. The final examination will not be cumulative, effectively serving as a fourth midterm. Three midterms will be given during the Friday 2:00 P.M. quiz section, and the final exam date is to be determined.

To be assigned a final letter grade at the end of the course, a student must take at least two mid-term lecture examinations and the final examination and have completed at least 75% of the assigned weekly laboratory activities.

**Grading:** After each examination, grade point cut-offs will be released. There is not an absolute number of points that predetermines a letter grade of A, A-, B+, B, B-, etc. The final letter grade for the course will be assigned on a curve, determined by the total number of points as given below. While there are multiple sections and days offered for BISC 120 this year, your grade will only be based on your performance within this group of students (i.e., T/TH grades will not be pooled with grades from the M/W/F class to calculate final grades).

The point system will total **1000 points**, as follows:

- Midterm Exam 1: 150 points
- Midterm Exam 2: 150 points
- Midterm Exam 3: 150 points
- Final Exam (not cumulative): 150 points
- Lecture Quizzes: 72 points
- Laboratory Assignments: 328 points

Laboratory scores will be normalized as explained in the laboratory syllabus in order to correct for possible differences in grading between laboratory instructors. Any document associated with grading may be photocopied by the instructional staff.
Schedule of lecture topics (subject to modification of specific topics and reading assignments*)

<table>
<thead>
<tr>
<th>Week (M, W, F)</th>
<th>Quiz</th>
<th>Lecture topics</th>
<th>Readings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Aug 17-</td>
<td>Quiz 1</td>
<td>Introduction; The Scientific Method</td>
<td>Course Syllabus, 1.3</td>
</tr>
<tr>
<td>Aug 21</td>
<td></td>
<td>Genetics, Mendelian Inheritance</td>
<td>12.1, 16.1, 17.1</td>
</tr>
<tr>
<td>2 Aug 24-</td>
<td>Quiz 2</td>
<td>Genetic Material, dominant/recessive</td>
<td>13, 14</td>
</tr>
<tr>
<td>Aug 28</td>
<td></td>
<td>Darwin and Evolution 1</td>
<td>15, 18.2</td>
</tr>
<tr>
<td>3 Aug 31-</td>
<td>Quiz 3</td>
<td>Darwin and Evolution 2</td>
<td>22</td>
</tr>
<tr>
<td>Sep 04</td>
<td></td>
<td>Evolution of Populations, Hardy-Weinberg</td>
<td>23 and 25.6</td>
</tr>
<tr>
<td>FRI Sep 04</td>
<td></td>
<td><strong>MIDTERM 1</strong> (Fri. lecture not included) 2pm</td>
<td></td>
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<tr>
<td>4 Sep 07-</td>
<td>Quiz 4</td>
<td>Labor Day, no lecture</td>
<td>23 and 25.6</td>
</tr>
<tr>
<td>Sep 11</td>
<td></td>
<td>Speciation</td>
<td>24.1-3</td>
</tr>
<tr>
<td>5 Sep 14</td>
<td>Quiz 5</td>
<td>Phylogenetics and the Tree of Life</td>
<td>26.1-5</td>
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<tr>
<td>Sep 18</td>
<td></td>
<td>Molecular Clock, Origin of Life</td>
<td>25.1</td>
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<tr>
<td>6 Sep 21-</td>
<td>Quiz 6</td>
<td>Intro to Fossils and History of Life on Earth, Prokarotes, Eukaryotes</td>
<td>25.2-4</td>
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<tr>
<td>Sep 25</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>7 Sep 28-</td>
<td>Quiz 7</td>
<td>Evolution of vertebrates</td>
<td>34</td>
</tr>
<tr>
<td>Oct 02</td>
<td></td>
<td>Evolution of humans</td>
<td>34.7</td>
</tr>
<tr>
<td>FRI Oct 02</td>
<td></td>
<td><strong>MIDTERM 2</strong> (Fri. lecture not included) 2pm</td>
<td></td>
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<tr>
<td>8 Oct 05-</td>
<td>Quiz 8</td>
<td>Viruses, Prokaryotes</td>
<td>19.1-27.1-6</td>
</tr>
<tr>
<td>Oct 09</td>
<td></td>
<td>Endosymbiosis</td>
<td>25.3</td>
</tr>
<tr>
<td>9 Oct 12-</td>
<td>Quiz 9</td>
<td>Protist Diversity</td>
<td>28.1-6</td>
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<tr>
<td>Oct 16</td>
<td></td>
<td>Fungi</td>
<td>31.1-3, 31.5</td>
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<tr>
<td>10 Oct 19-</td>
<td>Quiz 10</td>
<td>Plant Evolution</td>
<td>29</td>
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<tr>
<td>Oct 23</td>
<td></td>
<td>Plant Diversity</td>
<td>30.1-3</td>
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<tr>
<td>FRI Oct 23</td>
<td></td>
<td><strong>MIDTERM 3</strong> (Fri. lecture not included) 2pm</td>
<td></td>
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<tr>
<td>11 Oct 26-</td>
<td>Quiz 11</td>
<td>Intro to Animal Diversity</td>
<td>32</td>
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<tr>
<td>Oct 30</td>
<td></td>
<td>Invertebrates</td>
<td>33.1-4</td>
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<tr>
<td>12 Oct 26-</td>
<td>Quiz 12</td>
<td>Vertebrate structure</td>
<td>33.5</td>
</tr>
<tr>
<td>Nov 02</td>
<td></td>
<td>Vertebrate Diversity</td>
<td>34.6</td>
</tr>
<tr>
<td>13 Nov 09-</td>
<td></td>
<td>Ecology &amp; Biosphere</td>
<td>53-55</td>
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<tr>
<td>Nov 13</td>
<td></td>
<td>Conservation</td>
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</tbody>
</table>

*Study Days: November 14 – November 16

Final Exam TBD

(Between November 17 – November 24)

*Additional readings for specific lectures will be posted on Blackboard during the semester.
Course Policies

Policy on Re-grading Exams

If you feel that an error was made in the grading of an exam, you need to do the following: 1) Check the answer key with your TA, 2) Prepare a printed statement explaining why you feel your grade was incorrect, and 3) Submit your printed statement, Re-grade Request Form (downloaded from Blackboard) and your original exam to your TA within one week of the time the exam was returned to you. The TA will either handle the re-grade or consult with the professors. The entire exam will be re-graded and, as a result, your grade may increase or decrease from a requested re-grade. No frivolous reasons will be accepted for requesting grade changes; stated reasons for a grade change must be legitimate (e.g., error in totaling the score).

Policy on Missed Lecture Exams

No make-up lecture exams will be given in this course. You may be excused from an exam in the event of a documented illness, emergency, or other serious problem beyond your control. No other excuses for missing exams will be accepted. If you miss an exam for a legitimate reason, and wish to ask for an accommodation, you should proceed as follows. Within 24 hours of the missed exam, send an email to the Lab Manager to request to be excused. In the case of illness, this request must include either an official letter from your doctor stating that you were too sick to take the exam, or your doctor’s name and contact information with permission for us to contact the doctor for a limited discussion of your condition. Note that neither you, nor the doctor, need to tell us the nature of your illness. If you were seen at the USC Health Center, a summary of your visit can replace a doctor’s note. If you miss an exam for non-illness related reasons, you must provide similarly convincing documentation of the emergency to the Lab Manager within 24 hours. If we judge your excuse to be valid, we will give you a grade for the missed exam equal to the average of your grades for the equivalent exams that you did take. Except in extraordinary circumstances, we will make accommodations for only one missed lecture exam. If your excuse is judged not to be valid, or you do not provide it within the allotted time, you will receive a score of zero for the missed exam.

If you miss the final exam and have provided a valid medical excuse to the Lab Manager within 24 hours of the exam time, a final course grade of Incomplete (IN) will be recorded and you will be permitted to take a make-up final exam during the following semester.

Policy on Missed Lecture Quizzes

No make-up lecture quizzes will be given in this course. You may be excused from a lecture quiz only in the event of a documented illness.

Extra Credit

No extra credit will be given for special projects, etc.
Impairments Affecting Your Performance

Students occasionally encounter difficulties that affect their academic performance, such as illness, accidents, bereavement, depression, anxiety, learning disabilities, and other problems. If you encounter such difficulties, please bring them to the attention of one of the instructors. We can refer you to sources of help and may be able to offer accommodations. All such discussions will be confidential. Please seek help as soon as you feel your performance is being affected.

Students with Disabilities

Students requesting academic accommodations based on a disability are required to register with the Office of Disability Services and Programs (DSP) each semester. A letter of verification for approved accommodations can be obtained from DSP. Be sure that the letter is delivered to the Laboratory Manager as early in the semester as possible, preferably by September 4. DSP is located in STU 301 and is open from 8:30 a.m. to 5:00 p.m., Monday through Friday. Their telephone number is 213-740-0776. If a student’s approved accommodation is limited to extra time on examinations, the teaching staff of BISC 120 will provide the accommodation. For any other accommodation, such as a private room, reader or a scribe, students must make prior arrangements with the DSP office 2 weeks before the exam date. For more information please visit the following website: http://sait.usc.edu/academicsupport/centerprograms/dsp/home_index.html.

Statement on Academic Integrity

The instructors in this course strongly support the ethics of academic integrity. General principles of academic honesty include the concept of respect for the intellectual property of others, the expectation that individual work will be submitted unless otherwise allowed by an instructor, and the obligations both to protect one’s own academic work from misuse by others as well as to avoid using another’s work as one’s own. All students are expected to understand and abide by these principles. Scampus, the Student Guidebook, contains the Student Conduct Code in Section 11.00: http://web-app.usc.edu/scampus/1100-behavior-violating-university-standards-and-appropriate-sanctions/, while the recommended sanctions are located in Appendix A. Students will be referred to the Office of Student Judicial Affairs and Community Standards for further review, should there be any suspicion of academic dishonesty. The Review process can be found at: http://www.usc.edu/student-affairs/SJACS/.

Course Website

Students are responsible for logging onto Blackboard (https://blackboard.usc.edu) and checking the course website on a regular basis. Postings on Blackboard will be an official source for announcements, course materials, lecture notes, score postings and general discussions. Lecture quizzes will also be completed on Blackboard. Lecture exam scores and lecture quiz scores will be posted under your LECTURE SECTION. It is the student’s responsibility to immediately notify the Lab Manager in the event of any mistakes, so please check your scores on Blackboard weekly.

Gift Policy

No gifts or presents of any kind are permissible to give to any of the instructional staff.
Changing a Lab or a Lecture Section

During the first three weeks of classes you are responsible for changing your lecture or lab section by dropping your current section and adding your new choice through USC Web registration System. You can switch into a new lab section only if it is open (if it has less than 20 students). If a lab section is currently closed you must wait until other students drop before you can switch into that section. No changes are allowed after the third week of classes. You are responsible for taking a screenshot of your scores from Blackboard before changing sections and emailing it to your lab manager so your scores can be transferred to the new section. The same applies if changing lecture or lab sections.

Final Comments

No exceptions will be made to these policies under most circumstances. If you think that the instructor or TA has granted you any deviation from the policies in this document, you must obtain their written agreement to support that claim.

FALL 2020 BISC 120Lg INSTRUCTIONAL TEAM

For ANY administrative questions about ANY aspects of the lecture and laboratory portions of this course, please FIRST CONTACT the Lab Manager, Gorjana Bezmalinovic (E-mail: bezmalin@usc.edu)

MWF instructors: Dr. Trond Sigurdsen
Dr. Andrew Gracey
TH instructor: Dr. Oliver Rizk

Lab Manager: Gorjana Bezmalinovic

Lab Instructors: TBA during the first week of classes

Supplemental instruction (SI) leader: TBA

SI study session times can be found at http://dornsife.usc.edu/supplemental-instruction once the semester starts.
BISC 120 LABORATORY SYLLABUS
FALL 2020

Lab Manager:  Gorjana Bezmalinovic
bezmalin@usc.edu
Office hours: ‘Zoom chat’ available upon email request

Lab Schedule:

<table>
<thead>
<tr>
<th>Lab #</th>
<th>The Week Of</th>
<th>Laboratory</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Aug 17</td>
<td>Lab Safety</td>
</tr>
<tr>
<td>2</td>
<td>Aug 24</td>
<td>Mendelian Inheritance*</td>
</tr>
<tr>
<td>3</td>
<td>Aug 31</td>
<td>Experimental Design / Scientific Reading*</td>
</tr>
<tr>
<td>4</td>
<td>Sep 7</td>
<td>Evolution*</td>
</tr>
<tr>
<td>5</td>
<td>Sep 14</td>
<td>Animal Genetics</td>
</tr>
<tr>
<td>6</td>
<td>Sep 21</td>
<td>Cell Structure</td>
</tr>
<tr>
<td>7</td>
<td>Sep 28</td>
<td>Bacteria / The Gram Stain*</td>
</tr>
<tr>
<td>8</td>
<td>Oct 5</td>
<td>Genetic Transfer in Bacteria</td>
</tr>
<tr>
<td>9</td>
<td>Oct 12</td>
<td>Plants*</td>
</tr>
<tr>
<td>10</td>
<td>Oct 19</td>
<td>Invertebrate Model System (C. elegans)</td>
</tr>
<tr>
<td></td>
<td>Oct 26</td>
<td>Trophic Levels/Food webs</td>
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<tr>
<td></td>
<td>Nov 2</td>
<td>LAB EXAM</td>
</tr>
<tr>
<td></td>
<td>Nov 9</td>
<td>Biodiversity Conservation Presentation</td>
</tr>
</tbody>
</table>

Some minor changes might occur during the semester.
* Exercise for which 5-7 pages, typed lab report is required.
* Exercise for which there is a homework assignment.
* Exercise for which there is a pre-lab assignment.

LABORATORY POINT DISTRIBUTION

The laboratory portion (328 points) will count for ~33% of your final course grade, distributed as follows:

- Lab activities (virtual labs) – 100 pts (10 x 10)
- Homework/post-labs – 33 pts
- Scientific Reading – 15 pts
- Lab Report – 40 pts
- Lab Report Peer Review – 10 pts
- Biodiversity Conservation Presentation – 30 pts
- Lab Exam – 100 pts
LAB SCORES
Scores for all the lab assignments will be posted on Blackboard – https://blackboard.usc.edu/, under your LAB SECTION. It is the student’s responsibility to immediately notify their Lab Instructor or Lab Manager in the event of any mistakes, so please check your Blackboard scores weekly.

LABORATORY ATTENDANCE
You are required to attend your Lab Instructor’s ‘Zoom lab sessions’ during the scheduled lab time. Those who cannot be present due to time zone constraints will be excused and will be able to watch the recordings. It is a student’s responsibility to follow up with their Lab Instructor if they have any questions related to specific virtual lab activities.

LABSTER VIRTUAL LABS
You will be required to do virtual lab simulations. You will be asked questions throughout the virtual lab activities and your scores will be transferred to Blackboard (Bb) after you complete each lab.

HOMEWORK / POST-LAB ASSIGNMENTS
You will have several homework/post-lab assignments, based on the material you learned in the lab, or data obtained in your lab experiments. Assignments will be posted on Bb.

SCIENTIFIC READING
You will have to read a peer-reviewed scientific paper and answer questions on Bb before you come to lab. You are expected to participate in a lab discussion of the paper with your lab instructor and your labmates.

LAB REPORT
After one of the lab activities you will have to write a scientific lab report. Lab report guidelines will be posted on Bb in the beginning of the semester. Lab report will be submitted on Blackboard through the turnitin link.

LAB REPORT PEER REVIEW
Each student will review one of their lab-mates’ lab reports. Instructions will be posted on Blackboard once the semester starts.

BIODIVERSITY CONSERVATION PRESENTATION
This assignment will be done in pairs. You will have to prepare a presentation about an endangered species or a disappearing habitat and share it with your labmates through Zoom. Detailed guidelines will be posted on Bb.
LAB EXAM

The cumulative lab exam will test your understanding of the topics, concepts and activities covered during the entire semester. This 90-minute test will be administered on Bb. It will consist of multiple-choice questions, T/F, fill in the blanks, matching and short answers.

It is your responsibility to take the lab exam during the scheduled exam time.

- If you miss a lab exam due to a serious illness, you must present a valid excuse to the Lab Manager (bezmalin@usc.edu) within 24 hours of the missed exam. A valid excuse is considered to be an official note from your doctor, or the summary of your visit from the USC Student Health Center. Note that neither you, nor your doctor, need to tell us the nature of your illness – we just want to verify whether you were too ill to take the exam.

- If you miss an exam for non-illness related reasons, you must provide similarly convincing documentation of the emergency to the Lab Manager within 24 hours. If we judge your excuse to be valid, you will be allowed to take the make-up lab exam. If you do not have a valid excuse or fail to provide it within the allotted time, you will receive a zero.

- Students who miss a lab exam due to the observance of a religious holy day should be aware of the University’s policy on such absences, published at: http://orl.usc.edu/religiouslife/holydays/absences.html. Requests for such absences should be made by email addressed to the Lab Manager (bezmalin@usc.edu) at least 2 weeks in advance of the absence. If the absence is approved, the student will be allowed to take the make-up lab exam.

- Student-athletes who will have to miss the lab exam due to a previously scheduled NCAA competition should bring the SAAS excuse letter to the Lab Manager at least 2 weeks in advance so alternatives can be arranged.

LAB SCORE NORMALIZATION

The lab scores will be normalized at the end of the semester by the Lab Manager to correct for differences in grading between Lab Instructors/TAs.

STUDENTS WITH DISABILITIES

Students requesting academic accommodations based on a disability are required to register with the Office of Disability Services and Programs (DSP) each semester. A letter of verification for approved accommodations can be obtained from DSP. Be sure that the letter is delivered to the Laboratory Manager as early in the semester as possible, preferably by Sep 4, 2020. DSP is located in GFS 120 and is open from 8:30 a.m. to 5:00 p.m., Monday through Friday. Their telephone number is 213-740-0776. If a student’s approved accommodation is limited to extra time on exams, the teaching staff of BISC 120 will provide the accommodation. For any other accommodation, such as a private room, reader or a scribe, students must make prior arrangements with the DSP office 2 weeks before the exam date. For more information please visit the following website: http://sait.usc.edu/academicsupport/centerprograms/dsp/home_index.html.