



ALI 234
Academic and Professional Writing Skills II

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USC'S UNDERGRADUATE AND GRADUATE ADMISSIONS REQUIREMENT: According to the University, "[a]cademic success in the United States depends on your ability to communicate effectively in English,"¹ and the "ability to communicate effectively in English—to read, write and speak the language fluently—is vital to your success as a university student."²

PREREQUISITES: Students are placed into ALI 244 based on the results of the International Student English (ISE) Exam³ or a previous ALI oral skills course.

COURSE DESCRIPTION: This course is designed to help you meet the above requirement by improving your oral communication skills. More specifically, you will work on

- fluency
- vocabulary use
- pronunciation
- listening comprehension
- cultural awareness

These language skills will be addressed in the process of doing various academic communicative activities, such as:

- leading and participating in discussions
- summarizing talks and discussions
- conducting a survey
- giving presentations

COURSE MATERIALS:

- Bonesteel, Lynn. (2017) *21st Century Communication Book #4, Student Book with Online Workbook* (sticker inside book); National Geographic Cengage Publishers.

¹ International applicants. *University of Southern California: Undergraduate admissions*. Retrieved on January 4, 2013, from http://www.usc.edu/admission/undergraduate/apply/inter_students.html

² Proficiency in English. *University of Southern California Graduate Admissions: International students*. Retrieved on January 4, 2013, from <http://www.usc.edu/admission/graduate/international/englishproficiency.html>

³ <http://dornsife.usc.edu/ali/ise/>

ISBN: 9781337275835⁴

- Internet access to Blackboard and other online materials (any mobile electronic device that will allow you to access internet in class).
- Paper and pencil or pen for in-class exercises.
- Additional materials will be made available through Blackboard.

ALI ATTENDANCE POLICY: More than **3** hours of absence will be reported to the ALI student advisor. More than **6** hours of absence will result in a course grade of **NC** (no credit). Absence is counted for *any* reason, including illness, emergencies, and conference attendance. (Athletes, please note that a written excuse for absence due to competitions must be filed with the ALI Student Advisor.)

TARDINESS POLICY: Attending class on time is important since tardiness is an inconvenience to your classmates. Coming to class late will also count towards the number of hours missed, if more than 15 minutes late. Leaving class more than 15 minutes early will also be counted toward absences. Leaving class early or being late to class on a regular basis may result in a **NC**.

ACADEMIC INTEGRITY: ALI and USC are very diligent in keeping students honest about their work. Copying another writer's work, improperly paraphrasing or citing a source, and getting "editorial revision by another person that results in substantive changes in content or major alteration of writing style" constitute academic dishonesty and can have serious consequences on your status as a student at USC.⁵

Please note: This is a credit/no credit (CR/NC) class, which means that you will not receive a final letter grade (A/B/C/F) on your USC transcript. Since this is a proficiency-based course designed to help improve your oral skills, your proficiency in these oral skills at the end of the course determines whether you will be advised to take an additional class or not. Therefore, it is in your own interest to do your best to participate fully in every assignment.

GRADING: Attendance is a major and independent factor in determining your grade. Moreover, this is a skills-based course. Assessment grades throughout the semester are NOT cumulative and will serve to help you know what to focus on for the assessments at the end of the semester. Students should meet the course attendance requirement **AND** have a final minimum of **85%** at the end of the semester in order to receive a CR.

⁴ Available at the USC Bookstore and here:

<https://nglstore.cengage.com/webapp/wcs/stores/servlet/ProductDisplay?langId=-1&storeId=11755&catalogId=12005&partNumber=9781337275828>

⁵ *Behavior violating university standards and appropriate sanctions*. University of Southern California: SCampus student guidebook. Retrieved on January 4, 2013, from <http://scampus.usc.edu/1100-behavior-violating-university-standards-and-appropriate-sanctions/>

GRADING (SHOULD AVERAGE A MINIMUM OF 85%):

- **20%** -FINAL PRONUNCIATION LISTENING (LISTENING FOR THE SOUNDS OF ENGLISH)
- **20%** -FINAL DICTATION LISTENING
- **20%** -FINAL RAP OR SKIT PRESENTATION
- **20%** -FINAL UNIT PRESENTATION
- **15%** -HOMEWORK
- **5%** -PARTICIPATION

CONFERENCING AND OFFICE HOURS: During the semester I will be meeting with you individually/in groups to discuss your progress and strategize with you to help you reach your personal goals in English communication. You will be signing up through signupgenius.com and will receive reminders from them as well.

STUDENTS WITH DISABILITIES: Any student requiring accommodation based on a disability is required to register with the Disability Services and Programs office (DSP) each semester. A letter of verification for approved recommendations can be obtained through DSP. Please be sure the letter is delivered to me as early in the semester as possible. For more information, see http://sait.usc.edu/academicsupport/centerprograms/dsp/home_index.html.

CLASSROOM COURTESY: As a courtesy to your classmates and teacher, please refrain from chit-chat when others are talking. Use of technology (e.g., smart phones, iPads) is permissible for in-class assignments; however, text-messaging is distracting and takes your attention from class discussion, so it is forbidden during class. Also, while it is understandably easier to speak your native language to others from your home country, this can be uncomfortable to others in the class who don't speak your language and certainly defeats the purpose of being in an English class, so please use English only in the classroom.

ENGLISH PRACTICE SOURCES: Duolingo, Elevate, Illuminate, Google Voice/Siri, Rachel's English (YouTube Channel), ALI Conversation Groups (details TBA).

Week	Topics and Activities	Assignments
1	Course Description/ Syllabus Selected Hamilton Raps Oral Grammar Everyday Expressions	<ul style="list-style-type: none"> ◆ Find Useful Vocabulary in Hamilton Raps ◆ Group Discussions (Conversations) ◆ ELT Online
2	Stories Sounds of English Rhythm and Stress	<ul style="list-style-type: none"> ◆ Group Discussions (Conversations) ◆ ELT Online ◆ Practice Pronunciation (Rachel's English –YouTube) ◆ Prepare Game Plan Presentation and Listening Assessments
3	Listening Assessments Speaking to Strangers Step-Ladders Game Plan Presentation	<ul style="list-style-type: none"> ◆ Group Discussions (Conversations) ◆ ELT Online ◆ Practice Pronunciation (Rachel's English –YouTube)
4	Unit 1 Introduction Hamilton Raps/PBS Intonation Vocabulary Building Exercise	<ul style="list-style-type: none"> ◆ Group Discussions (Conversations) ◆ ELT Online ◆ Practice Pronunciation (Rachel's English –YouTube)
5.	TED Discussions Raps Intonation Skits Vowel Review Storytelling & Presentation	<ul style="list-style-type: none"> ◆ Group Discussions (Conversations) ◆ ELT Online ◆ Practice Pronunciation (Rachel's English –YouTube) ◆ Prepare Listening Assessments and Presentation
6.	Presentations Listening Assessments and Practice	<ul style="list-style-type: none"> ◆ Group Discussions (Conversations) ◆ ELT Online ◆ Practice Pronunciation (Rachel's English –YouTube)
7.	Midterm Consultations	<ul style="list-style-type: none"> ◆ Group Discussions (Conversations) ◆ ELT Online ◆ Practice Pronunciation (Rachel's English –YouTube)
8.	Gifts and Talents Vowel Review Verb Tenses TED Discussions	<ul style="list-style-type: none"> ◆ Group Discussions (Conversations) ◆ ELT Online ◆ Practice Pronunciation (Rachel's English –YouTube)
9.	Language Learning Intro to Unit 5 Stress Hamilton Raps Vocabulary	<ul style="list-style-type: none"> ◆ Group Discussions (Conversations) ◆ ELT Online ◆ Practice Pronunciation (Rachel's English –YouTube)
10.	Vowel Review	<ul style="list-style-type: none"> ◆ Group Discussions (Conversations)

	Thought groups and Stress Connected Speech Job Interviews Sources Stress and Job Interviews	<ul style="list-style-type: none"> ◆ ELT Online ◆ Practice Pronunciation (Rachel's English –YouTube) ◆ Prepare TED Discussions and Mock Job Interviews
11.	TED Discussions Mock Job Interviews	<ul style="list-style-type: none"> ◆ Group Discussions (Conversations) ◆ ELT Online ◆ Practice Pronunciation (Rachel's English –YouTube)
12.	Finish Mock Job Interviews Live and Learn Emphatic Stress Pronunciation Review Practice Listening Assessments	<ul style="list-style-type: none"> ◆ Group Discussions (Conversations) ◆ ELT Online ◆ Practice Pronunciation (Rachel's English –YouTube)
13.	Debrief Listening Assessments Everyday Expressions Idioms and Metaphors -ed / -s endings Intonation	<ul style="list-style-type: none"> ◆ Group Discussions (Conversations) ◆ ELT Online ◆ Practice Pronunciation (Rachel's English –YouTube)
14.	Listening Assessments Prepare Final Presentations TED Discussions	<ul style="list-style-type: none"> ◆ Group Discussions (Conversations) ◆ ELT Online ◆ Practice Pronunciation (Rachel's English –YouTube) ◆ Prepare for Final Assessments
15.	TED Discussions and Presentations	<ul style="list-style-type: none"> ◆ TED Discussions and Presentations Due ◆ ELT Assignments Due

Statement on Academic Conduct and Support Systems

Academic Conduct:

Plagiarism – presenting someone else’s ideas as your own, either verbatim or recast in your own words – is a serious academic offense with serious consequences. Please familiarize yourself with the discussion of plagiarism in SCampus in Part B, Section 11, “Behavior Violating University Standards” policy.usc.edu/scampus-part-b. Other forms of academic dishonesty are equally unacceptable. See additional information in SCampus and university policies on scientific misconduct, policy.usc.edu/scientific-misconduct.

Support Systems:

Student Health Counseling Services - (213) 740-7711 – 24/7 on call
engemannshc.usc.edu/counseling

Free and confidential mental health treatment for students, including short-term psychotherapy, group counseling, stress fitness workshops, and crisis intervention.

National Suicide Prevention Lifeline - 1 (800) 273-8255 – 24/7 on call
suicidepreventionlifeline.org

Free and confidential emotional support to people in suicidal crisis or emotional distress 24 hours a day, 7 days a week.

Relationship and Sexual Violence Prevention Services (RSVP) - (213) 740-4900 – 24/7 on call
studenthealth.usc.edu

Free and confidential therapy services, workshops, and training for situations related to gender-based harm.

Office of Equity and Diversity (OED) | Title IX - (213) 740-5086
equity.usc.edu, titleix.usc.edu

Information about how to get help or help a survivor of harassment or discrimination, rights of protected classes, reporting options, and additional resources for students, faculty, staff, visitors, and applicants. The university prohibits discrimination or harassment based on the following protected characteristics: race, color, national origin, ancestry, religion, sex, gender, gender identity, gender expression, sexual orientation, age, physical disability, medical condition, mental disability, marital status, pregnancy, veteran status, genetic information, and any other characteristic which may be specified in applicable laws and governmental regulations.

The Office of Disability Services and Programs - (213) 740-0776
dsp.usc.edu

Support and accommodations for students with disabilities. Services include assistance in providing readers/notetakers/interpreters, special accommodations for test taking needs, assistance with architectural barriers, assistive technology, and support for individual needs.

USC Support and Advocacy - (213) 821-4710
studentaffairs.usc.edu/ssa

Assists students and families in resolving complex personal, financial, and academic issues adversely affecting their success as a student.

Diversity at USC - (213) 740-2101
diversity.usc.edu

Information on events, programs and training, the Provost’s Diversity and Inclusion Council, Diversity Liaisons for each academic school, chronology, participation, and various resources for students.

USC Emergency - UPC: (213) 740-4321, HSC: (323) 442-1000 – 24/7 on call
dps.usc.edu, emergency.usc.edu

Emergency assistance and avenue to report a crime. Latest updates regarding safety, including ways in which instruction will be continued if an officially declared emergency makes travel to campus infeasible.

USC Department of Public Safety - UPC: (213) 740-6000, HSC: (323) 442-120 – 24/7 on call
dps.usc.edu

Non-emergency assistance or information.