

# WRIT 340

## **ADVANCED WRITING FOR BUSINESS (4 UNITS)**

THIS COURSE OFFERS  
INSTRUCTION IN PROFESSIONAL  
WRITING ON TOPICS RELATED TO  
YOUR POST-COLLEGE CAREER.

YOU'LL LEARN TO APPROACH  
EFFECTIVE BUSINESS WRITING  
AS A SERIES OF STRATEGIC  
CHOICES, SELECTING FROM  
AMONG A REPERTOIRE OF  
TONES AND STYLES  
APPROPRIATE TO A VARIETY  
OF SITUATIONS AND READERS

**SUMMER 2019**

YOUR WRITING  
IS YOUR VOICE

**PROFESSOR NAOMI WARREN**

SECTION: 66757

TTH 9:00 - 11:20AM

(HYBRID - CLASSROOM & ONLINE)