

SYLLABUS

ARCH 552: INTRODUCTION TO HISTORIC SITE DOCUMENTATION

Semester: **Fall 2010**
Day & Time: **Saturdays, 10:00 a.m. to 12:00 p.m.**
Location: **Clipper Lab, Watt Hall**
Instructor: **John D. Lesak, AIA, LEED AP, FAPT**
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This class introduces students to techniques employed in the field of historic preservation for recording and documenting cultural resources. A core course for the Master in Historic Preservation Degree, course work gives students a basic knowledge of recording and documentation processes necessary for a professional working in the field of historic preservation. It will begin with an overview of the history and theory of architectural documentation and look at basic guidelines and standards for documentation in historic preservation, including cultural resource surveys, National Register standards, historic structures reports and HABS/HAER recordation. An emphasis will be placed on the practical applications of documentation and fieldwork exercises.

PRIMARY TEXTS:

- Thomas Carter and Elizabeth Collins Cromley, *Invitation to Vernacular Architecture: A Guide to the Study of Ordinary Buildings and Landscapes*, Vernacular Architecture Studies, D. Shaw, editor, Knoxville, University of Tennessee Press, 2005.
- John Burns, et. al., eds. *Recording Historic Structures: Historic American Buildings Survey/Historic American Engineering Record*, 2nd edition. Hoboken, NJ: John Wiley & Sons, 2004.

SUGGESTED READINGS:

- Stewart Brand, *How Buildings Learn: What Happens After They're Built*. New York: Viking, 1994.
- Virginia and Lee McAlester, *A Field Guide to American Houses*. New York: Knopf, 1984.

COURSE REQUIREMENTS

READING:

Required weekly reading assignments are listed in the lecture schedule in this Syllabus. These readings should be completed before the lecture under which they are listed.

GRADING:

- 10% Residential Style Presentation
- 10% "Draft" California DPR 523a-Primary Record Form
- 5% Field Measuring Exercise 1
- 5% Field Measuring Exercise 2
- 10% Photography Exercise
- 15% Historic Context
- 25% Final Exam
- 20% Class Participation

ATTENDANCE:

Medical or family emergencies and religious holidays are the only acceptable excuses for make-up exams, acceptance of late assignments and the granting of incomplete grades. More than two unexcused absences will result in a failing grade for the class.

CLASS SCHEDULE AND READING

AUG. 28 INTRODUCTION

OVERVIEW OF TYPES OF RECORDING / DOCUMENTATION USED IN HISTORIC PRESERVATION

SEPT. 4 ARCHITECTURAL INVESTIGATION – PART 1

REVIEW:

National Register Bulletin 29: Researching a Historic Property,
<http://www.nps.gov/nr/publications/bulletins/nrb39/>

Preservation Brief 17: Architectural Character: Identifying the Visual Aspects of Historic Buildings as an Aid to Preserving their Character,
<http://www2.cr.nps.gov/tps/briefs/brief17.htm>

ASSIGNMENT: Residential Styles

SEPT. 11 CULTURAL LANDSCAPES

DEVELOPING HISTORIC CONTEXTS

READ:

National Register of Historic Places, Historic Contexts,
<http://www.nps.gov/nr/research/contexts.htm>

REVIEW:

National Historic Landmarks, Theme Studies,
<http://www.nps.gov/history/nhl/themes/themes.htm>

California Office of Historic Preservation: Historic Context Library
http://ohp.parks.ca.gov/?page_id=24544

Preservation Briefs 36: Protecting Cultural Landscapes: Planning, Treatment and Management of Historic Landscapes, <http://www.nps.gov/hps/tps/briefs/brief36.htm>

National Register Bulletin 18: How to Evaluate and Nominate Designed Historic Landscapes: National Register, www.cr.nps.gov/nr/publications/bulletins/nrb18/

ASSIGNMENT: Historic Context

SEPT. 18 ARCHITECTURAL INVESTIGATION – PART 2

READ:

Thomas Carter and Elizabeth Collins Cromley, *Invitation to Vernacular Architecture: A Guide to the Study of Ordinary Buildings and Landscapes*.

REVIEW:

Preservation Brief 35: Understanding Old Buildings: The Process of Architectural

Investigation. <http://www.cr.nps.gov/hps/tps/briefs/brief35.htm>

STUDENT PRESENTATIONS: RESIDENTIAL STYLES

SEPT. 25 HISTORIC INTERIORS & FINISH ANALYSIS

FIELD MEASURING – PART 1

READ:

Preservation Brief 18: Rehabilitating Interiors in Historic Buildings-Identifying Character-Defining Elements, <http://www.cr.nps.gov/hps/tps/briefs/brief18.htm>

REVIEW:

Roger W. Moss, *Paint in America: The Colors of Historic Buildings*

ASSIGNMENT: Field Measuring 1

OCT. 2 LOCAL, STATE, & NATIONAL REGISTERS

READ:

Listing a Property on the National Register, <http://www.cr.nps.gov/nr/listing.htm>

National Register Bulletin 16A: How to Complete the National Register Nomination Form, <http://www.nps.gov/history/NR/publications/bulletins/nrb16a/>

National Register Bulletin 15: How to Apply the National Register Criteria for Evaluation, <http://www.nps.gov/history/nr/publications/bulletins/nrb15/>

(particularly chapter V)

REVIEW:

National Register Bulletin 35: Examples of National Register Registration Documentation, <http://www.nps.gov/nr/publications/bulletins/nrb35/>

City of Los Angeles Historic-Cultural Monument (HCM) Ordinance
<http://preservationla.org/files/Cultural%20Heritage%20Ordinance.pdf>

ASSIGNMENT: “Draft” California DPR 523a-Primary Record Form

FIELD MEASURING 1 DUE

OCT. 9 CULTURAL RESOURCE SURVEY AND INVENTORY (GUEST LECTURER)

REVIEW:

National Register Bulletin 24: Guidelines for Local Surveys: A Basis for Preservation Planning, www.cr.nps.gov/nr/publications/bulletins/nrb24/

California Office of Historic Preservation: Instructions for Recording Historical Resources, http://ohp.parks.ca.gov/default.asp?page_id=1069 ,

OCT. 16 SURVEY FIELDWORK (SOUTH PASADENA)

“DRAFT” CALIFORNIA DPR 523A-PRIMARY RECORD FORM DUE

OCT. 23 HABS/HAER/HALS

FIELD MEASURING – PART 2

READ:

John A. Burns, ed. *Recording Historic Structures*, 2nd edition. New York: John Wiley &

Sons, 2003.

REVIEW:

NPS Heritage Documentation Programs, Sample Projects,

<http://www.nps.gov/history/hdp/samples/index.htm>

NPS Heritage Documentation Programs: Standards and Guidelines,

<http://www.nps.gov/hdp/standards/index.htm>

ASSIGNMENT: Measuring Exercise 2

OCT. 30 PHOTOGRAPHY

REVIEW:

National Register of Historic Places Photograph Policy Expansion,

<http://www.nps.gov/history/nr/policyexpansion.htm>

NPS Heritage Documentation Programs: Guidelines,

<http://www.nps.gov/hdp/standards/guidelines.htm>

ASSIGNMENT: Photography Exercise

MEASURING EXERCISE 2 DUE

NOV. 6 FIELDWORK (SITE TO BE DETERMINED)

PHOTOGRAPHY EXERCISE DUE

NOV. 13 FIELDWORK (SITE TO BE DETERMINED)

NOV. 20 HISTORIC STRUCTURES REPORTS

CONDITIONS ASSESSMENTS

READ:

Preservation Brief 43: The Preparation and Use of Historic Structure Reports,

<http://www.cr.nps.gov/hps/tps/briefs/brief43.htm>

California Office of Historic Preservation: Historic Structures Report Format,

http://ohp.parks.ca.gov/?page_id=1069

HISTORIC CONTEXT STATEMENT DUE

NOV. 27 THANKSGIVING

DEC. 4 NEW TECHNOLOGIES – RECTIFIED PHOTOGRAMMETRY TO HIGH DEFINITION 3-DIMENSIONAL SCANNING

DEC. 11 FINAL EXAM

SELECTED BIBLIOGRAPHY

Archaeology and Historic Preservation: Secretary of the Interior's Standards and Guidelines [As Amended and Annotated], HABS/HAER, National Park Service. Washington, D.C.1983

Architectural Graphic Standards. Ninth Edition, The American Institute of Architects. New York: John Wiley & Sons, Inc., 1994.

Brown, W. Morton III, Kay D. Weeks Gary L. Hume, and H. Ward Jandl. *The Secretary of the Interior's Standards for Rehabilitation with Illustrated Guidelines for Rehabilitating Historic Buildings*. Washington, D. C.: Technical Preservation Services, U. S. Department of the Interior, 1992.

Bucher, Ward, and Christine Madrid, eds. *Dictionary of Building Preservation*. New York: John Wiley & Sons, 1996.

Caring for the Past: Mapping and Internet Services for Cultural, Washington, D.C.: National Park Service, 1997.

Cultural Resource Management (CRM), Vol. 16, No. 3, 1993. (devoted to HABS/HAER)

Cultural Resource Management (CRM), Vol. 23, No. 4, 2000. (devoted to HABS/HAER)

Derry, Anne, et al. *Guidelines for Local Surveys: A Basis for Preservation Planning*, Washington D.C.: National Register of Historic Places, U.S. Department of the Interior, 1977

Grimmer, Anne, Compiler. *Historic Building Interiors, An Annotated Bibliography*. 2 vols. Washington, DC: U. S. Department of the Interior, National Park Service, Cultural Resources, Preservation Assistance Division, 1994.

Groth, Paul, and Todd W. Bressi, eds. *Understanding Ordinary Landscapes*. New Haven: Yale University Press, 1997.

HABS/HAER: An Annotated Bibliography. Compiled by James C. Massey, Nancy B. Schwartz and Shirley Maxwell; edited by Caroline R.

HABS Historical Reports. HABS/HAER, National Park Service, Washington, D.C., 1993.

"HABS/HAER Photography: Specifications and Guidelines," HABS/HAER, National Park Service, Washington, D.C., Draft 1997Bedinger; printed by the Government Printing Office, 1992.

Jester, Thomas C. ed. *Twentieth-Century Building Materials: History and Conservation*. New York: McGraw-Hill, 1995.

McDonald, Travis C., Jr. *Preservation Briefs 35: Understanding Old Buildings: the Process of Architectural Investigation*, Washington, D.C.: National Park Service, 1994.

Lanier, Gabrielle M., and Bernard L. Herman. *Everyday Architecture of the Mid-Atlantic: Looking at Buildings and Landscapes*, Baltimore: the Johns Hopkins University Press, 1997, pp. 316-350.

Murtagh, William J. *Keeping Time: The History and Theory of Preservation in America*. Revised ed. New York: John Wiley & Sons, 1997.

The National Register of Historic Places. Washington, D.C.: National Park Service; *National Register Bulletin 15: How to Apply the National Register Criteria for Evaluation*, Washington, D.C.: National Park Service. n.d.

Recording Historic Sites and Structures Using Computer-aided Drafting (CAD). HABS/HAER, National Park Service, Washington, D.C., 2000.

Recording Historic Structures and Sites for the Historic American Engineering Record (.PDF Files). HABS/HAER, National Park Service, Washington, D.C., 1996.

Recording Structures and Sites with HABS Measured Drawings. HABS/HAER, National Park Service, Washington, D.C., 1993.

Schuster, J. Mark, et al., ed. *Preserving the Built Heritage: Tools for Implementation*. Hanover, NH: University Press of New England, 1997.

Secretary of the Interior's Standards and Guidelines for Architectural and Engineering Documentation. Compiled by Caroline H. Russell, HABS/HAER, National Park Service. Washington, D.C.: 1990.

Slaton, Deborah, and Rebecca Shiffer, eds. *Preserving the Recent Past*. Washington, D.C.: National Park Service and the Historic Preservation Education Foundation, 1995.

Specifications for the Production of HABS/HAER Photographs and Guidelines for Contract Photographers. Washington, D.C.: National Park Service, n.d.

Tomlan, Michael A., ed. *Preservation: Of What, For Whom?: A Critical Look at Historical Significance*. Ithaca: The National Council for Preservation Education, 1998.

Weaver, Martin E., and F. G. Matero. *Conserving Buildings: Guide to Techniques and Material*. Revised ed. New York: John Wiley & Sons, 1997.

STATEMENT FOR STUDENTS WITH DISABILITIES:

Any student requesting academic accommodations based on a disability is required to register with Disability Services and Programs (DSP) each semester. A letter of verification for approved accommodations can be obtained from DSP. Please be sure the letter is delivered to me (or to TA) as early in the semester as possible. DSP is located in STU 301 and is open 8:30 a.m.–5:00 p.m., Monday through Friday. The phone number for DSP is (213) 740-0776.

STATEMENT ON ACADEMIC INTEGRITY:

USC seeks to maintain an optimal learning environment. General principles of academic honesty include the concept of respect for the intellectual property of others, the expectation that individual work will be submitted unless otherwise allowed by an instructor, and the obligations both to protect one's own academic work from misuse by others as well as to avoid using another's work as one's own. All students are expected to understand and abide by these principles. *SCampus*, the Student Guidebook, contains the Student Conduct Code in Section 11.00, while the recommended sanctions are located in Appendix A: <http://www.usc.edu/dept/publications/SCAMPUS/gov/>. Students will be referred to the Office of Student Judicial Affairs and Community Standards for further review, should there be any suspicion of academic dishonesty. The Review process can be found at: <http://www.usc.edu/student-affairs/SJACS/>.