Instructor
Charles Gutierrez:
E-mail: chgutier@usc.edu
Mailbox: TMC 118
Office: TMC 118
Office Hours: TBA by appointment

Course Description
Computer Assisted Recording is an introduction to techniques and applications of recording sound on personal computers. Discussions will also include a study of the hardware and software required as well as editing music, dialog, and sound effects for song, commercials and film.

Requirements, Exams and Grading Information
Student evaluation in 446a will consist of practical assignments, quizzes and exams. The assignments include short exercises and a final project. In general, students will be given one week to complete and turn in exercises. Assignments turned in late will be lowered one grade per week and will not be accepted beyond three weeks late. All assignments must carefully follow file management and format guidelines. Instructions for the final project will be available at a later date.

Quizzes will be given weekly via BlackBoard and will cover reading and video assignments, as well as, instructor notes and handouts. The midterm exam will consist of both written and hands-on questions. The final will be a hands-on exam designed to test the practical skills developed during the semester. All exams and quizzes must be taken during the scheduled times and cannot be made up at a later date.

Attendance is taken each class and will count towards your final grade. After two absences your grade will be lowered one-half grade for each additional absence. Because of the importance of hands on experience with this subject, attendance to all classes is the only method of understanding the concepts of this specialized topic.

Grading Summary
1. Participation 10%
2. Quizzes 10%
3. Lab Exercises 25%
4. Midterm Exam 15%
5. Final Exam 20%
6. Final Project 20%

Class Materials
2. Lynda.com videos available through BlackBoard: Pro Tools 12 Essential Training; Foundations of Audio series: EQs and Filters; Compressions and Dynamic Processing; and Reverb, Delay and Modulation.
4. Instructor handouts and lecture notes (available on BlackBoard under Course Documentation)
5. Reference headphones are required and should be brought to all classes. All assignments will be evaluated using Sony MDR 7506 reference headphones!
6. USB Memory Stick and/or other external storage device!

Communication
Please make it a habit to use/check your USC E-mail account. Any E-mail I send to the class will use that account. ***Please add “446a” in the subject header of all email that you send me.*** This will help me to organize all the emails that I receive and enable me to respond to you more quickly. In addition, most course materials, quizzes and class grades will be posted on Blackboard (http://blackboard.usc.edu). For example the course syllabus can be found under Syllabus, instructor handouts and project instructions under the Content tab. All exercise materials and instructions will be posted to the class folder (instructions on how to access this folder will be provided during week 2 and will be posted to Blackboard).

Disabilities
Any student requesting academic accommodations based on a disability is required to register with Disability Services and Programs (DSP) each semester. A letter of verification for approved accommodations can be obtained from DSP. Please be sure the letter is delivered to me as early in the semester as possible. DSP is located in STU 301 and is open 8:30 a.m.-5:00 p.m. Monday through Friday. The phone number for DSP is 213/740-0776.

Academic Integrity
Academic Integrity-Students are expected to adhere to the Academic Integrity Guidelines of USC as outlined in the current edition of SCampus. Work found to contain plagiarized or uncited materials will be referred to the USC Office of Student Conduct for review. Academic Integrity violations will result in a failing grade for submitted material and for the course, and dismissal from Thornton School of Music majors and minors.

***Please be advised anyone found surfing the web will be asked to leave the class. Before you can be readmitted to the class you must meet with the program chair.
Course Schedule *(Schedule and Content Subject to Instructor Changes)*

**Week 1 - Class Introduction and Review**
- Native system setup
- PTs Playback Engine and H/W buffer and system latency
- Navigating a PTs session
- Changing zoom level, track height, rulers, Edit window options
- Playback and scrolling options
- Making selections
- PTs file types and management

**Exercise Procedures and Expectations**
- Reading: 101 – 1 and 2
- Exercise 1: Navigating the Edit Window

**Week 2 - Audio Editing Review**
- Importing audio
- Audio clip attributes and management
- Separate, break, heal clip
- Copy/paste, duplicate, repeat, loop, and loop trim clips
- Clip trim, trim to insertion, trim from insertion
- Conform clip to tempo
- Fades: in/out, cross fade, equal power vs. equal gain
- Master Fader Tracks
- Introduction to dither and noise shaping
- Bounce to disk, bounce “rules”
- Reading: 101 – 5, 7 and 8; Pro Tools 11 Essential Training chapters 3 and 6
- Exercise 2: Audio Editing Basics

**Week 3 - Recording Audio**
- Creating PTs sessions: file types, sample rates, bit depth, I/O considerations
- Creating and naming tracks, track I/O, phantom power
- Setting record levels/gain structure
- PTs signal path, recording with a “pre-disk” aux track
- Click tracks, countoffs, tempo and meter
- Punch record and pre/post roll
- Monitoring options, Input Monitoring
- Introduction to volume editing/automation
- Reading: 101 – 3 and 4; Pro Tools 11 Essential Training chapter 4
- Exercise 3: Voice Over Recording and Editing
Week 4 - Working with Playlists and Alternate Takes
   Playlist overview
   Create, duplicate and delete playlist
   Switching playlists
   Playlist use and strategy
   Playlist view, comping tracks from multiple takes
   Crossfade use, issues and solutions
   Clip consolidation
   Track freeze
   Reading: Instructor handout
   Exercise 4: Playlist Comping Exercise

Week 5 - Plug-ins
   Adding and removing plug-ins
   Copying settings
   Recalling and saving presets
   Copying plug-ins
   Bypassing and inactivating plug-ins
   Multi channel and multi mono plugs
   Plug-in formats (AAX, RTAS, AU, VST, etc.)
   AudioSuite plug-ins
   Reading: Instructor handout; Pro Tools 11 Essential Training chapter 12
   Exercise 5: Using AudioSuite plugins

Week 6 - The Mix Window: Inserts, Sends and Groups
   Mix window overview
   Track signal path and routing
   Track inserts (series processing)
   Bus effects and sends (parallel processing)
   Creating headphone cues
   Prefader sends, using mono vs. stereo sends
   Solo safe
   Master fader track signal path and use
   Creating and using submixes
   Reading: 101 – 9
   Exercise 6: Insert, Sends, Bus Effects, and Submixing

Week 7 - Mid-Term Exam
Week 8 - Drum Sound Replacement and Enhancement
  Old school sound replacement
  Sample replacement with Sound Replacer
  Sample enhancement with Slate Trigger
  Strip Silence
  Audio editing to enhance groove ("Pocketing")
  Reading: Instructor Handout
  Exercise 7: Drum Sound Replacement and Enhancement

Week 9 - Organizing the Mix
  Relinking source files
  Marker and none type memory locations
  Color coding tracks and markers
  Track groups
  VCA Faders
  Setting levels and pans
  Term Project Explanation
  Reading: Instructor handout

Week 10 - Drum Editing and Processing
  Timbre and the "magic frequencies"
  Filter shapes, parameters and use
  Parametric EQ parameters and use
  Basic applications of audio filters and equalization
  Compression overview
  Compression parameters: threshold, ratio, attack/release, makeup gain
  Basic pop/rock applications of compression
  Other dynamic processors: limiters and noise gates
  Reading: Instructor handout; Lynda.com Foundations of Audio: EQ and Filters chapters 2-3

Week 11 - Bass and Guitar Editing and Processing
  Bass and Guitar EQ, filters and compression
  Track duplication
  Intro to groove editing
  Reading: Lecture Notes; Lynda.com Foundations of Audio: Compression and Dynamic Processing chapter 2
Week 12 - Vocal Processing; Delay and Reverb Processing
  De-essers: parameters and use
  Vocal EQ and Compression
  Reverb: setup, parameters and application
  Creating a session tempo map, adding tempo markers
  Delay: setup, parameters and application
  Lynda.com Foundations of Audio: Reverb chapter 3, Delay and Modulation chapter 1, Pro Tools 11 Essential Training chapter 11

Week 13 - Introduction to Automation
  Real-time automation
  Graphic automation basics
  Automation breakpoints, tools
  Create, edit, copy, paste and nudge automation
  Override automation
  Reading: Instructor handout, 101 – 09

Week 14 - File and Session Management
  Clip management
  Archiving sessions
  Reading: Instructor handout, 101-10

Week 15 - Final Project progress check
Final project due 8pm in the course drop box on the “smaug” Server

Final Exam – Date and Time published online via USC Fall 2017 Finals Schedule

*** Important Note! TMC G-147 will be closed end of study week. There will be no open lab time after that date. There will be no exceptions to this policy so, please plan accordingly.